



McHENRY TOWNSHIP FIREFIGHTERS PENSION FUND

3610 West Elm Street • McHenry, Illinois 60050
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MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES NOVEMBER 15, 2023

A regular meeting of the McHenry Township FPD Firefighters' Pension Fund Board of Trustees was held on Wednesday, November 15, 2023 at 4:00 p.m. in the McHenry Township FPD Station #1 located at 3610 West Elm Street, McHenry, Illinois 60050, pursuant to notice.

CALL TO ORDER: Trustee Spraker called the meeting to order at 4:00 p.m.

ROLL CALL:

PRESENT: Trustees Steven Spraker, Ryan Mastandrea, Michael Majercik and Mark Wolter (*arrived at 4:03 p.m.*) and Rudy Horist

ABSENT: None

ALSO PRESENT: Attorney Meganne Trela, Ottosen Dinolfo Hasenbalg & Castaldo, LTD; Rich Lamb and Cristina Martinez, Lauterbach & Amen, LLP (L&A); Treasurer Christopher Bennett, McHenry Township Fire Protection District

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MEETING MINUTES: *August 8, 2023 Regular Meeting:* The Board reviewed the August 8, 2023 regular meeting minutes. A motion was made by Trustee Horist and seconded by Trustee Mastandrea to approve the August 8, 2023 regular meeting minutes as written. Motion carried unanimously by voice vote.

Trustee Wolter arrived at 4:03 p.m.

ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP: *Monthly Financial Report and Presentation and Approval of Bills:* The Board reviewed the Monthly Financial Report for the five-month period ending September 30, 2023 prepared by L&A. As of September 30, 2023, the net position held in trust for pension benefits is \$8,555,168.17 for a change in position of \$67,654.67. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report, Payroll Journal, Quarterly Deduction Report, Quarterly Transfer Report and the Quarterly Disbursement Report for the period July 1, 2023 through September 30, 2023 for total disbursements of \$15,464.91. A motion was made by Trustee Horist and seconded by Trustee Wolter to accept the Monthly Financial Report as presented and to approve the disbursements shown on the Quarterly Disbursement Report in the amount of \$15,464.91. Motion carried by roll call vote.

AYES: Trustees Spraker, Mastandrea, Majercik, Wolter and Horist

NAYS: None

ABSENT: None

Additional Bills, if any: There were no additional bills presented for approval.

Discussion/Possible Action – Cash Management Policy: The Board discussed the balance in the BMO Bank account. A motion was made by Trustee Majercik and seconded by Trustee Wolter to direct L&A to transfer all funds in excess of \$25,000 to FPIF to be used for investment purposes. Motion carried by roll call vote.

AYES: Trustees Spraker, Mastandrea, Majercik, Wolter and Horist
NAYS: None
ABSENT: None

GCM Recurring Withdrawal Instructions for 2024: The Board discussed the Cash Management Policy and GCM Recurring Withdrawal Instructions for 2024 and determined no action is required at this time.

INVESTMENT REPORT – FPIF: *Statement of Results:* The Board reviewed the FPIF Statement of Results for the period ending September 30, 2023. The beginning net value assets (NAV) for the period ending September 30, 2023 was \$8,628,865.41, the ending value was \$8,314,271.19 and the net return was (3.65%).

Marquette Associates – Monthly Summary: The Board reviewed the FPIF Monthly Summary prepared by Marquette Associates for the period ending September 30, 2023. As of September 30, 2023, the one-month total net return is (3.6%) and the year-to-date total net return is 5.3% for an ending market value of \$7,663,206,756. The current asset allocation is as follows: Total Equity at 66%, Fixed Income at 28.4%, Real Estate at 4.9% and Cash at 0.8%.

COMMUNICATIONS AND REPORTS: There were no communications or reports.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM THE PENSION FUND: There were no applications for membership or withdrawals from the Fund.

APLICAITONS FOR RETIREMENT/WITHDRAWALS FROM FUND: *Approval Regular Retirement Benefits – Michael Majercik:* The Board reviewed the regular retirement benefit calculation for Michael Majercik. Mr. Majercik had an entry date of May 1, 2006; retirement date and effective date of pension of January 17, 2024; 56 years old at date of retirement; 17 years, 8 months and 7 days of creditable service with McHenry Township FPD Firefighters' Pension Fund; 2 years, 4 months and 7 days of creditable service with Evanston Firefighters' Pension Fund; combined applicable salary of \$132,412.82; and a combined applicable pension percentage of 50%. The amount of originally granted annual pension from McHenry Township FPD Firefighters' Pension Fund is \$5,273.14 and the amount of originally granted monthly pension from Evanston Firefighters' Pension Fund is \$244.07. A motion was made by Trustee Horist and seconded by Trustee Mastandrea to approve the regular retirement benefits for Michael Majercik calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Spraker, Mastandrea, Wolter and Horist
NAYS: None
ABSENT: None
ABSTAIN: Trustee Majercik

OLD BUSINESS: *Reciprocity Update – Joseph Winkie:* The Board noted that L&A sent correspondence to Joseph Winkie regarding his request to calculate the amount of money due to the Leyden FPD Firefighters' Pension Fund to combine service under reciprocity, but no response has been received to date. Further discussion will be held at the next regular meeting.

IDOI Annual Statement: The Board noted that the IDOI Annual Statement was filed with the Illinois Department of Insurance prior to the October 31, 2023 deadline.

Appointed Member Position: The Board noted that Chief Rudy Horist was appointed to the McHenry Township FPD Firefighters' Pension Fund Board of Trustees by the President of the Fire Protection District for a three-year term.

NEW BUSINESS: *Review/Approve – Actuarial Valuation and Tax Levy Request:* The Board reviewed the finalized Actuarial Valuation as prepared by L&A. Based on data and assumptions, the recommended contribution amount \$592,823 which is a \$134,659 increase from the prior year contribution. The alternative contribution is \$338,783. A motion was made by Trustee Mastandrea and seconded by Trustee Wolter to accept the Actuarial Valuation as prepared and request a tax levy in the amount of \$592,823 from the McHenry Township Fire Protection District, based on the recommended amount stated on the Actuarial Valuation prepared by L&A. Motion carried unanimously by voice vote.

Review/Adopt – Municipal Compliance Report: The Board reviewed the Municipal Compliance Report prepared by L&A. A motion was made by Trustee Majercik and seconded by Trustee Horist to adopt the MCR as prepared and to authorize signatures by the Board President and Secretary. Motion carried unanimously by voice vote.

Establish 2024 Board Meeting Dates: The Board discussed establishing the 2024 Board meeting dates as February 14, 2024; May 15, 2024; August 14, 2024; and November 20, 2024 at 4:00 p.m. in the McHenry Township FPD Station #1 located at 3610 West Elm Street, McHenry, Illinois 60050. A motion was made by Trustee Mastandrea and seconded by Trustee Wolter to establish the 2024 Board meeting dates as stated. Motion carried unanimously by voice vote.

ATTORNEY'S REPORT – OTTOSEN, DINOLFO, HASENBALG & CASTALDO, LTD:
Pension Insights: The Board reviewed the *Pension Insights* quarterly newsletter. Attorney Trela discussed recent court cases and decisions, as well as general pension matters with the Board.

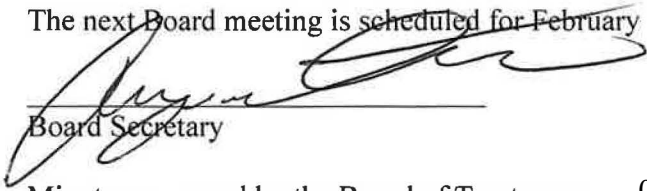
TRUSTEE TRAINING UPDATES: The Board reviewed the Trustee Training Summary and discussed upcoming training opportunities. Trustees were reminded to submit any certificates of completion to L&A for recordkeeping.

Approval of Trustee Training Registration Fees and Reimbursable Expenses: There were no trustee training registration fees or reimbursable expenses presented for approval.

CLOSED SESSION, IF NEEDED: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Mastandrea and seconded by Trustee Wolter to adjourn the meeting at 4:21 p.m. Motion carried unanimously by voice vote.

The next Board meeting is scheduled for February 14, 2024 at 4:00 p.m.



Board Secretary

Minutes approved by the Board of Trustees on 02/16/2024

Minutes prepared by Cristina Martinez, Professional Services Administrator, Lauterbach & Amen, LLP