

MCHENRY TOWNSHIP FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
3610 WEST ELM STREET, MCHENRY, IL 60050  
THURSDAY, FEBRUARY 9, 2023

- I. Regular Meeting was called to order at 7:00 p.m.
- II. Pledge of Allegiance
- III. Roll Call – *Trustee Bennett, Trustee Meyer, Trustee Miller, Trustee Doherty, Trustee Rodewald were present.*
- IV. Public Comment - None
- V. Swearing In of Ethan Gosser, Brendon LoPresti, Ryan Slaughter and Jake Thoma - Chief Horist welcomed those in attendance, introduced the Board of Trustees, and invited each candidate to come forward. Four firefighter candidates were sworn in by President Allen Miller.
- VI. Certificate of Appreciation from United States Army 482nd Engineer Firefighter Headquarters Presented by United States Army Staff Sergeant Joseph Winkie - Chief Horist introduced United States Army Staff Sergeant and MTFPD Firefighter/Paramedic Joseph Winkie. Staff Sergeant Joseph Winkie presented a Certificate of Appreciation from the United States Army 482nd Engineer Firefighter Headquarters to the McHenry Township Fire Protection District for assisting with the memorial service for United States Army Firefighter Master Sergeant William F. VanAxen, Jr.
- VII. Approval of Regular Meeting Minutes - January 19, 2023

***Motion to Approve Minutes of the January 19, 2023 Regular Board Meeting – Trustee Meyer. Second – Trustee Bennett. On a voice vote, all ayes. Motion passed 5 to 0.***

VIII. Treasurer’s Report for the month of January

a. Accounts Payable/Payroll Approval

Accounts Payable	\$241,327.54
Payroll	\$504,622.77
<b>Grand Total</b>	<b>\$745,950.31</b>

***Motion to Approve Accounts Payable and Payroll as Presented – Trustee Bennett. Second – Trustee Meyer. Roll Call: Trustee Bennett – aye, Trustee Meyer – aye, Trustee Miller – aye, Trustee Doherty – aye, Trustee Rodewald – aye. Motion passed 5 to 0.***

- a. Revenue review included payment received from Andres Medical Billing for ambulance transportation collections.
- b. The Board reviewed the banking considerations which had one rollover and one redemption. The authorization letter to Joe Busch was approved and signed. Financial statements for the month of January were placed on file with the district.

IX. Chief's Report

- a. Operations: Deputy Chief Bush reported on call activity for the month of January. There were 589 calls, which is a 5% decrease from last year. Calls have an average 5:00 minutes response time. There were three significant incidents involving a chimney fire, a garage fire, and a small house fire. Automatic and mutual aid calls were reviewed. The district received automatic or mutual aid a total of 6 times. Currently there are 90 part-time employees, however, with probationary employees and members on leave of absence, only 80 are active. Firefighter/EMT Daniel DiPerna retired after 31 years of service, and Jake Gasior and Spencer Hudzenko resigned. 1256/1281 Jump Company responded to 67 calls and was staffed 89% of the time. Deputy Chief Bush stated adding 1256/1281 Jump Company has increased reliability at Station 1 by 5%. 95% of shifts ran with 11 or more paramedics.
- b. Training: Training information from January was included in the Board Packet.
- c. Fire Prevention Bureau: Bureau information from January was included in the Board Packet.
- d. Public Education: Information related to Public Education activities was included in the Board Packet.
- e. Department Committees - A Department Directory was included in the Board Packet. Chief Horist stated that the Department Directory was created as a reference for the members of the department. Seven different committees have been developed over the last two years.
- f. Professional Development Program - Lieutenant Chris Kozel gave a PowerPoint presentation regarding the Professional Development Program. The Professional Development Committee consists of 12 members. Monthly workshops are organized to provide additional training and resources for members.
- g. Full-Time Firefighter Hiring Process - Deputy Chief Spraker updated the Board on the full-time firefighter hiring process. 82 individuals applied or tested. 46 candidates will be interviewed in March.
- h. Station 2 Remodeling Project - President Miller stated construction will begin May 15, 2023 and will be completed September 2023.
- i. Correspondence and Media Coverage included tax assessment reduction requests, a thank you card from a resident for ambulance assistance, a thank you email from a resident for helping her son who was injured, and an article from the Northwest Herald featuring Chief Horist and cancer prevention within the fire district.
- j. Future Items Calendar for Board of Trustees - Chief Horist stated Station 1 overhead door bids will be reviewed at the March Board meeting.

X. Action Items: (Discussion and Possible Action on the Following)

- a. Zoning Application for Conditional Use & Variance with City of McHenry for Station 6 - Attorney Jim Militello stated the application will be filed on February 16, 2023. A public hearing will be held in March. Attorney Jim Militello requested the Board approve the zoning application and stated three variances will be requested.

*Motion to Approve the Zoning Application for Conditional Use & Variance with the City of McHenry - Trustee Bennett. Second - Trustee Rodewald. Roll Call: Trustee Bennett - aye, Trustee Meyer - aye, Trustee Miller - aye, Trustee Doherty - aye, Trustee Rodewald - aye. Motion passed 5 to 0.*

- b. MABAS Mutual Aid Master Agreement - Chief Horist stated the MABAS Mutual Aid Master Agreement has been updated. Chief Horist requested the Board approve the Resolution. The MABAS Mutual Aid Master Agreement was signed by President Miller and Secretary Meyer.

*Motion to Approve the MABAS Mutual Aid Master Agreement - Trustee Doherty. Second - Trustee Rodewald. Roll Call: Trustee Bennett - aye, Trustee Meyer - aye, Trustee Miller - aye, Trustee Doherty - aye, Trustee Rodewald - aye. Motion passed 5 to 0.*

- c. PPE Surplus - Deputy Chief Spraker requested the Board declare 10 Globe Pants and 10 Globe Coats as surplus, and donate to the Spring Grove Fire Protection District.

*Motion to Donate 10 Globe Pants and 10 Globe Coats to the Spring Grove Fire Protection District - Trustee Bennett. Second - Trustee Doherty. Roll Call: Trustee Bennett - aye, Trustee Meyer - aye, Trustee Miller - aye, Trustee Doherty - aye, Trustee Rodewald - aye. Motion passed 5 to 0.*

XI. Closed Session - None

XII. Adjourn

*Motion to Adjourn – Trustee Bennett. Second – Trustee Doherty. On a voice vote, all ayes. Motion passed 5 to 0.*

The meeting adjourned at 8:06 pm.

Respectfully Submitted,

  
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Robert J. Meyer, Secretary