

MCHENRY TOWNSHIP FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
3610 WEST ELM STREET, MCHENRY, IL 60050  
THURSDAY, FEBRUARY 17, 2022

- I. Regular Meeting was called to order at 7:00 p.m.
- II. Roll Call – *Trustee Meyer, Trustee Miller, Trustee Doherty and Trustee Rodewald were present. Trustee Bennett was absent.*
- III. Public Comment – None
- IV. Chief Horist welcomed those in attendance, introduced the Board of Trustees and invited Alex Demma to come forward to be sworn in as a Firefighter/Paramedic for the McHenry Township Fire Protection District. After Chief Horist gave a brief bio, Firefighter Demma was sworn in and pinned by his wife. Following the swearing in, Chief Horist asked Director of Training Rohde to invite representatives from Rex Towing to come forward. TJ and Marty from Rex Towing were presented a plaque and helmet to thank them for all of their support over the years.
- V. Approval of Meeting Minutes  
*Motion to Approve Minutes of the January 20, 2022 Regular Board Meeting – Trustee Meyer. Second – Trustee Doherty. On a voice vote, all ayes. Motion passed 4 to 0.*

VI. Treasurer’s Report for the month of January

a. Accounts Payable/Payroll Approval

Accounts Payable	\$238,047.84
Payroll	\$498,528.93
<b>Grand Total</b>	<b>\$736,576.77</b>

*Motion to Approve Accounts Payable and Payroll as Presented – Trustee Meyer. Second – Trustee Rodewald. Roll Call: Trustee Meyer – aye, Trustee Miller – aye, Trustee Doherty – aye, Trustee Rodewald – aye. Motion passed 4 to 0.*

- b. Revenue review included payment from Andres Medical Billing a check from the City of McHenry for refund of dispatch fees, an additional check from the City of McHenry for Developer Donation (Impact) Fees, and a check from Selective Insurance.
- c. The Board reviewed the banking considerations which had no rollovers, no redemptions, no transfers and no new purchases. The authorization letter to Joe Busch was approved and signed. Financial statements for the month of January were placed on file with the District.

VII. Chief’s Report

a. Staff Reports

Operations: Deputy Chief Spraker reviewed the call activity for the month of January. There were 618 calls. Frequent incidents were reviewed. 62% of all of the calls were for Station 1 and 2. Calls have an average 5:05 minute response time. There were 13 Mutual Aid calls given, ten Automatic Aid calls given and MTFPD received seven Mutual Aid/Automatic Aid calls. In the month of January there were two significant incidents. There were no injuries to

civilians or firefighters. For the shifts in January, 21 were short. 62% of the shifts ran with 11 or more Paramedics while 38% ran with less than 10 or less. Currently there are 106 part-time staff, however, after leave of absences there are 96 active (10 on leave).

Training: Training information from January was included in the Board Packet.

Fire Prevention Bureau: Fire Prevention Bureau Director Innes provided a report on the Fire Prevention Bureau.

Public Education: Information related to Public Education activities was included in the Board Packet.

- b. Pension Meeting Update – Deputy Chief Spraker updated that FPIF gained 4% in December. The current balance is \$8.5 million and 14 new members were added.
- c. Part-Time Hiring Update – Deputy Chief Spraker stated that 11 new part-time firefighters were hired however two have left. Interviews will be conducted for 22 additional candidates.
- d. Legislative Update – Chief Horist updated that there was a new piece of legislation on February 15<sup>th</sup> that would require candidates disclose any arson arrests on their employment application.
- e. Paramedic Response Vehicle – Deputy Chief Bush will provide an update at the March Board of Trustees meeting.
- f. Correspondence included a thank you note from Premier Dairy Farms for assisting with the barn fire.
- g. In 2021 McHenry Township Fire Protection District had the most calls in the County and the 4<sup>th</sup> lowest tax rate.
- h. Future Items Calendar was reviewed. In March budget planning, economic interest statement filings, property/auto insurance and landscape maintenance contract renewals will be discussed. The Dodge Ram pickup (brush truck) and garage door payout will also be on the agenda.

#### VIII. Action Items

- a. Purchase Email Archiver – Joe Zelek is requesting replacement of the Barracuda Email 350 Archiver device and software to archive as it is seven years old and has reached its internal firmware capacity. The replacement would include replacing the device along with the required software. Barracuda provides the maximum discount with CDW-G. The total amount to replace would not exceed \$7,492.81.

***Motion to Approve Purchase of New Barracuda Email Archiver, Software and Hardware Not to Exceed \$7,492.81 – Trustee Meyer. Second – Trustee Doherty. Roll Call: Trustee Meyer – aye, Trustee Miller – aye, Trustee Doherty – aye, Trustee Rodewald – aye. Motion passed 4 to 0.***

- b. Fire Commission Interviews – There were six applicants that submitted applications and resumes for the three positions on the Fire Commission. On Thursday, April 21<sup>st</sup> at 5:30 pm interviews will be conducted with the applicants. Each applicant will receive 15 minutes for their interview. Chief Horist will notify the candidates.

- c. Full-Time Firefighter/Paramedic Position – Full-Time Firefighter/Paramedic Nick Mann has resigned which leaves a vacancy. Chief Horist requested that the Fire Commission be directed to fill the position.

*Motion to Direct the Fire Commission to Fill Vacant Full-Time Firefighter/Paramedic Position – Trustee Doherty. Second – Trustee Meyer. Roll Call: Trustee Meyer – aye, Trustee Miller – aye, Trustee Doherty – aye, Trustee Rodewald – aye. Motion passed 4 to 0.*

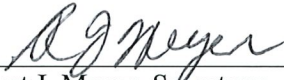
IX. Closed Session - None

X. Adjourn

*Motion to Adjourn – Trustee Meyer. Second – Trustee Doherty. On a voice vote, all ayes. Motion passed 4 to 0.*

The meeting adjourned at 7:42 p.m.

Respectfully Submitted,



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Robert J. Meyer, Secretary