

MCHENRY TOWNSHIP FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
3610 WEST ELM STREET, MCHENRY, IL 60050  
THURSDAY, MARCH 21, 2019

- I. Regular Meeting was called to order at 7:00 p.m.
- II. Roll Call - *Trustee Meyer, Trustee Miller, Trustee Bennett were present. Trustee Justen and Trustee Schaefer were absent.*
- III. There was no public comment.
- IV. Approval of Regular Meeting Minutes – February 21, 2019

***Motion to Approve Minutes of the February 21, 2019 Regular Board meeting – Trustee Meyer. Second – Trustee Bennett. On a voice vote, all ayes, motion passed 3–0.***

Chief Huemann moved the swearing in and promotion up on the agenda to accommodate the large crowd of guests gathered in the meeting room. The Board of Trustees and staff attorney were introduced. Members sworn in included James Anderson, Gus Dimopoulos, Rhianna Franz, Josh Kaiser and Christian Nowicki. Mike Kempster Jr. was sworn in as Captain. Chaplain Mike Hein offered a blessing over the firefighters. All honorees and family were invited to the Dayroom for a cake and coffee celebration.

The meeting was recessed at 7:22 p.m. for the guests to transition to the celebration.

The meeting resumed at 7:26 p.m.

- V. Treasurer’s Report for the month of February was placed on file at the District Office.
  - a. Review of revenue.
  - b. Financial Statements were placed on file with the District.
  - c. Accounts Payable/Payroll Approval

• Accounts Payable	\$404,896.18
• Payroll	\$417,059.89
• <b>Grand Total</b>	<b>\$821,956.07</b>

***Motion to Approve Accounts Payable – Trustee Bennett. Second – Trustee Meyer.***

***Roll Call: Trustee Meyer – aye, Trustee Miller – aye, Trustee Bennett – aye. Motion passed 3 to 0.***

- d. Banking Considerations  
Banking considerations including a rollover, redemption and wire transfer were reviewed and approved.
- VI. Chief’s Report
  - a. Chief Huemann reported on the Station 1 remodel project that most punch list items are complete and final payment will be in April.
  - b. Staff Reports  
Operations: Deputy Chief Spraker reviewed the February calls, frequency and call volume. Mutual aid calls were down slightly. There was one small fire reported. Staffing was reviewed, including that no shifts were short although the number of paramedics was low.

Training: Training topics were presented in the Board packet. Training hours were up. Ten students in paramedic class and nine in Basic Operation Firefighter.

Fire Prevention Bureau: Report on Bureau activities was included in the Board packet.

Public Education: The public education activities for the month were included in the Board packet.

- c. Station alerting update. NERCOM adopted new station alerting system and it is working as expected and it has already reduced dispatch times significantly.
- d. SB 0037 moving forward in the State Legislature. Sponsored by Melinda Bush and co-sponsored by Emil Jones. Discussion included attending upcoming committee hearings to voice opposition and that the law could be unconstitutional since it is based on population.
- e. Special meeting for the 2019/2020 budget presentation was confirmed for 8:00 a.m. on April 19.
- f. Economic Interest Statements for all Trustees are all completed and filed.
- g. Property, auto, and umbrella insurance renewal was reviewed as well as the Accident & Sickness policy. Approval of these policies will be brought back to the Board in April.
- h. Landscape maintenance contract information will be sent out March 22.
- i. A reception and unveiling of the statue in the new training room will be held in May and all retired members will be invited to attend.
- j. The 2018 Annual Report is complete. It was done in-house at a lower cost and printed copies will be delivered to each municipality in the District.
- k. Correspondence and media coverage included in the Board packet were reviewed and included recognition on Channel 7 News for the flag and banner in front of Station 1 for the fallen McHenry sheriff deputy.
- l. Review of the future items calendar included: Deputy Chief Horist reported that the EAP contract and landscape contract will be brought forward in April. Additionally, Rob Freund will be promoted to Lieutenant.

## VII. Action Items

- a. Discussion of Personal Protective Equipment (PPE) included reviewing bids sent in by two companies. The prices were confirmed for one year. It was recommended that the district use one vendor.  
***Motion to approve purchasing PPE from W.S. Darley – Trustee Bennett. Second – Trustee Meyer. On a voice vote, all ayes, the motion passed 3 to 0.***
- b. There was discussion to go outside the district boundaries to hire candidates that are certified paramedics. Staff requested the Board approve eliminating the CPAT requirement. Staff will report back to the Board in April.  
***Motion to approve hiring paramedic candidates per Option #1 of the memo provided in the packet – Trustee Meyer. Second – Trustee Bennett. On a voice vote, all ayes, the motion passed 3 to 0.***

## VIII. Closed Session

***Motion to adjourn to closed session to discuss appointment, employment, compensation, discipline, performance, or dismissal of District employees -- Trustee Meyer. Second – Trustee Bennett. On a voice vote, all ayes, the motion passed 3 to 0.***

The meeting adjourned to closed session at 8:00 p.m.

*Motion to return to open session – Trustee Bennett. Second – Trustee Meyer. On a voice vote, all ayes, the motion passed 3 to 0.*

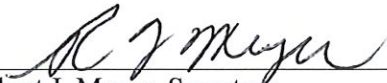
The open meeting resumed at 8:10 p.m. No further action was taken.

IX. Adjourn

*Motion to adjourn – Trustee Bennett. Second – Trustee Meyer.*

The meeting adjourned at 8:12 p.m.

Respectfully Submitted,

  
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Robert J. Meyer, Secretary