

MCHENRY TOWNSHIP FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
3610 WEST ELM STREET, MCHENRY, IL 60050
THURSDAY, JUNE 18, 2020

- I. Regular Meeting was called to order at 7:00 p.m.
- II. Roll Call - *Trustee Meyer, Trustee Miller, Trustee Bennett were present.*
- III. There was no public comment.
- IV. Approval of Meeting Minutes
Motion to Approve Minutes of the May 21, 2020 Regular Board meeting – Trustee Meyer. Second – Trustee Bennett. On a voice vote, all ayes. Motion passed 3 to 0.
- V. Swearing in of New Trustees
Chief Huemann welcomed Kurt Rodewald and Joe Doherty to the McHenry Township Fire Protection District and asked Attorney Militello to swear in Trustees Meyer, Rodewald and Doherty. Attorney Militello issued the oath of office to Bob Meyer, Kurt Rodewald and Joseph Doherty. Trustees then signed their oath of office.

Election of Officers for the Board of Trustees

Motion to elect Trustee Allen Miller as the President of the Board of Trustees, Trustee Bob Meyer as the Secretary of the Board of Trustees and Trustee Chris Bennett as the Treasurer of the Board of Trustees – Trustee Meyer. Second – Trustee Miller. Roll Call: Trustee Bennett – aye; Trustee Miller – aye; Trustee Meyer – aye; Trustee Doherty – aye; Trustee Rodewald – aye. Motion passed 5 to 0.

- VI. Treasurer’s Report for the month of May
 - a. Accounts Payable/Payroll Approval

• Accounts Payable Total	\$461,936.29
• Investment Transfer	\$ 1,000,000.20
• Payroll	\$675,595.28
• Grand Total	\$2,137,531.57

Trustee Bennett offered a moment of silence to honor the memory of Trustee Mark Justen who served on the MTFPD Board. All Trustees acknowledged his service and echoed that he will be missed.

Discussion included questions regarding carpeting and repair items to stations and the request to hold back payment to Studio 222 until more of the project is complete.

Motion to Approve Accounts Payable as presented – Trustee Bennett. Second – Trustee Meyer. Roll Call: Trustee Meyer – aye; Trustee Miller – aye; Trustee Bennett – aye; Trustee Doherty – aye; Trustee Rodewald – aye. Motion passed 5 to 0.

- b. Revenue review included checks received and ambulance fees collected.

The bank signature cards were signed by all board members.

Motion to approve the banking considerations as presented – Trustee Bennett. Second – Trustee Meyer. Roll Call: Trustee Meyer – aye; Trustee Miller – aye; Trustee Bennett – aye; Trustee Doherty – aye; Trustee Rodewald – aye. Motion passed 5 to 0.

Financial Statements for the month of May were placed on file with the District.

- c. Banking Considerations were signed.

VII. Chief's Report

a. Staff Reports

Operations: Deputy Chief Spraker reviewed the May call activity including the drop in transport of patients positive with COVID-19, frequent call addresses, breakdown of calls by station, average response time and auto and mutual aid. Staffing was reviewed. Most of the employees on restriction from secondary employment have now returned. Significant incidents reviewed included a water rescue on McCullom Lake, structure fire in Lakemoor and a structure fire on Patty Lane.

Training: Training information from May was included in the Board packet.

Fire Prevention Bureau: Fire Prevention Bureau activities for May were included in the Board packet.

Public Education: Public Education activities were included in the Board packet.

- b. Chief Huemann reviewed the status of administration personnel working from home and rotating in the office to abide by the social distancing requirement until at least August 1.
- c. Deputy Chief Horist provided an update on the hiring schedule and the part-time lieutenant and part-time firefighter testing that will be going on over the next several months.
- d. Deputy Chief Spraker reviewed that the equipment has been received for the StarCom Radio System. Intention is to go live on August 4 with StarCom.
- e. Chief Huemann asked Attorney Militello to give an update on Johnsburg sewer easements. The IGA was sent out but has been delayed; exhibits are needed to finalize the agreement. Attorney Militello is working with the attorney for the Village of Johnsburg. The process continues to move along.
- f. Correspondence and media coverage included in the Board packet were reviewed.
- g. There was a review of the future items coming forward in July including the swearing in of six probationary firefighter/paramedics and the public hearing at 6:45 p.m. on July 16 to adopt the tentative budget that was approved in May of 2020.

VIII. Action Items

- a. Chief Huemann reported that Deputy Chief Horist called each of the career lieutenant candidates individually regarding their conditional offers of employment. Chief Huemann reviewed for the new trustees that currently the Board of Trustees and the Board of Fire Commissioners for the MTFPD are the same members.
- b. Chief Huemann reaffirmed with the Board that the funds for the Illinois Department of Transportation preemptive devices for three intersections along Route will come from MTFPD to pay for the Opticom that was approved originally in 2018.

Motion to approve and sign the agreement with the Illinois Department of Transportation for the Preemptive Device for Three Intersections along Route 31 – Trustee Bennett . Second – Trustee Meyer. Roll Call: Trustee Meyer – aye; Trustee Miller – aye; Trustee Bennett – aye; Trustee Doherty – aye; Trustee Rodewald – aye. Motion passed 5 to 0.

IX. Closed Session

Motion to adjourn to closed session for the purpose of review of specific dismissal of employment, pursuant to 5 ILCS 120/2 (c) (1) – Trustee Meyer. Second – Trustee Bennett. On a voice vote, all ayes.

Meeting moved to closed session at 7:37 p.m.

Motion to come out of closed session and go back into open session – Trustee Meyer. Second – Trustee Bennett. On a voice vote, all ayes.

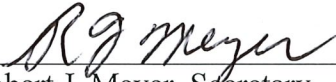
Meeting resumed at 7:45 p.m. There was no further action.

X. Adjourn

Motion to adjourn – Trustee Bennett. Second – Trustee Meyer. On a voice vote, all ayes, the motion passed.

The meeting adjourned at 7:46 p.m.

Respectfully Submitted,



Robert J. Meyer, Secretary