

MCHENRY TOWNSHIP FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
3610 WEST ELM STREET, MCHENRY, IL 60050
THURSDAY, JULY 15, 2021

- I. Budget Public Hearing called to order at 6:45 p.m.
 - a. Roll Call – *Trustee Meyer, Trustee Miller, Trustee Bennett, Trustee Doherty were present. Trustee Rodewald was absent.*
 - b. Final Budget Ordinance #2021-03 For Fiscal Year 2021/2022 = \$11,171,090.00 total estimated appropriation. The publication notice in the newspaper occurred on May 28, 2021 fulfilling statute requirements. Public notice was given.
 - c. Public Comment – there was no public comment.
 - d. *Trustee Miller Closed Public Hearing at 6:48 p.m.*
- II. Regular Meeting was called to order at 7:00 p.m.
- III. Roll Call – *Trustee Bennett, Trustee Meyer, Trustee Miller and Trustee Doherty were present. Trustee Rodewald was absent.*
- IV. Public Comment – None
- V. Approval of Meeting Minutes
Motion to Approve Minutes of the June 17, 2021 Regular Board Meeting – Trustee Meyer. Second – Trustee Bennett. On a voice vote, all ayes. Motion passed 4 to 0.
- VI. Treasurer’s Report for the month of June

- e. Accounts Payable/Payroll Approval

Accounts Payable	\$217,479.15
Payroll	\$475,940.71
Grand Total	\$693,419.86

Motion to Approve Accounts Payable and Payroll as presented – Trustee Bennett. Second – Trustee Miller. Roll Call: Trustee Bennett – aye, Trustee Meyer – aye, Trustee Miller – aye, Trustee Doherty – aye. Motion passed 4 to 0.

- f. Revenue review included two tax distributions from McHenry County Collector, a reimbursement from the McHenry County Department of Health, and Andres Medical Billing.
 - g. The Board reviewed the banking considerations which had one rollover, no redemptions, no new purchases and no transfers. The authorization letter to Joe Busch was approved and signed. Financial statements for the month of June were placed on file with the District.
- VII. Chief’s Report
 - a. Staff Reports
 - Operations: Deputy Chief Bush reviewed the call activity for the month of June. There were 589 calls which is up 18% from this time last year. Year to date there have been 3,184 calls

which is up 17% from this time last year. Frequent incidents were reviewed. 67% of all of the calls were for Station 1 and 2. Calls have an average 5:14 minute response time. There were 26 Mutual Aid calls given and MTFPD received 16 Mutual Aid/Automatic Aid calls. In the month of June there were four significant incidents. No injuries were reported. For the shifts in June, 6 were short. 63% of the shifts ran with 11 or more Paramedics while 37% ran with less than 11. Currently there are 123 staff however after leave of absences there are 114 active.

Training: Training information from June was included in the Board Packet.

Fire Prevention Bureau: Fire Prevention Bureau information from June was included in the Board Packet.

Public Education: Information related to Public Education activities was included in the Board Packet.

- b. Update on Full-Time Lieutenant and Full-Time Firefighter Testing Processes – Deputy Chief Spraker stated there were 22 applicants for the Full-Time Lieutenant position. 18 were qualified and 14 completed the assessment center. Interviews will be held on July 27 and 28 with the Chief Officers. The Full-Time Firefighter position will close on July 20. Currently there are 30 completed applications (16 internal) and 24 incomplete applications (10 internal). Orientation is scheduled for July 29 and the written test will be held on July 30.
- c. Pension Consolidation Update – Deputy Chief Spraker stated that there will be a transfer of assets on October 1. A special meeting will need to be held for a resolution.
- d. Correspondence included a thank you letter from parents that gave birth in their truck and had assistance from MTFPD.
- e. Future Items Calendar was reviewed. In August there will be a review of the ambulance bids and request for parking lots at Station 3 and 4. There will also be a request to purchase mattresses.

VIII. Action Items

- a. Ordinance No. 2021-03 Final Budget and Appropriations, and Estimate of Revenues – A public hearing was published in the newspaper and an open meeting was held earlier in the evening. The recommendation by Attorney Jim Militello was to adopt the ordinance.

Motion to Approve Ordinance No. 2021-03 Final Budget and Appropriations and Estimate of Revenues for Fiscal Year Beginning May 1, 2021 and Ending April 30, 2022 – Trustee Bennett. Second – Trustee Doherty. Roll Call: Trustee Bennett – aye, Trustee Meyer – aye, Trustee Miller – aye, Trustee Doherty – aye. Motion passed 4 to 0.

- b. Request to Bid Station 2 and Station 3 Passage Doors, as well as replace the radio room bathroom door frame and front apron railing at Station 1 – Deputy Chief Spraker explained Station 1 has severe corrosion and the doors at Stations 2 and 3 have rusted away. The recommendation is to replace these doors which has been included in the FY 21/22 budget.

No motion needed to request bids for Station Passage Doors and Railings.

- c. Replacement of Inflatable Boat – Deputy Chief Spraker/Training Instructor Rohde are requesting to purchase a Wing P4.2 Rescue Boat from MilPro Marine. Training Instructor Rohde made a presentation showing the necessity for a new boat. The current inflatable boat is 14 years old and is constantly losing air. Normally a boat life expectancy is 10 – 12 years.

Motion to Approve Purchase of Inflatable Boat Not to Exceed \$16,475 – Trustee Bennett. Second – Trustee Meyer. Roll Call: Trustee Bennett – aye, Trustee Meyer – aye, Trustee Miller – aye, Trustee Doherty – aye. Motion passed 4 to 0.

- d. Contract Firefighter/Paramedic Staffing – Chief Horist updated that PSI will be here on July 23 and 24 for informational sessions. Individuals attending will be followed up with to see their thoughts on working with a contracted company and information will be brought to the Board of Trustees.

IX. Closed Session - none

X. Adjourn

Motion to adjourn – Trustee Bennett. Second – Trustee Meyer. On a voice vote, all ayes, the motion passed.

The meeting adjourned at 7:34 p.m.

Respectfully Submitted,



Robert J. Meyer, Secretary