

MCHENRY TOWNSHIP FIRE PROTECTION DISTRICT  
BOARD OF FIRE COMMISSIONERS  
SPECIAL MEETING MINUTES  
3610 W. ELM STREET, MCHENRY, ILLINOIS 60050  
THURSDAY, DECEMBER 9, 2021

- I. Special Fire Commission Meeting was called to order at 10:00 a.m.
- II. Roll Call - *Commissioner Bennett, Commissioner Meyer, Commissioner Miller, Commissioner Doherty, and Commissioner Rodewald were present.*
- III. Public Comment – None.
- IV. Discussion and Possible Action

- a. Hiring of Full-Time Lieutenants

*Motion to move that conditional offers of employment be extended to candidates #1 and #3 from the eligibility list for the position of Full-Time Lieutenant. The offers are conditional upon successful completion of their medical examination. Should either of these two decline the offer or fail to meet the conditions of the offer of employment, the administration is authorized to extend a conditional offer to the next in order on the list – Commissioner Bennett. Second– Commissioner Meyer. Roll call vote: Commissioner Bennett – aye; Commissioner Meyer – aye; Commissioner Miller – aye; Commissioner Doherty – aye, Commissioner Rodewald – aye. Motion passed 5 to 0.*

- b. Hiring of Full-Time Firefighter/Paramedic

*Motion to move that conditional offers of employment be extended to candidates #2, #3, #7, #8, #11, #12, #13, #15, #16, #17, #20, and #21 from the eligibility list for the position of Full-Time Firefighter/Paramedic. The offers are conditional upon successful completion of CPAT and of the medical examination. Should any of these twelve decline the offer or fail to meet the conditions of the offer of employment, the administration is authorized to extend a conditional offer to the next in order on the eligibility list – Commissioner Bennett. Second– Commissioner Meyer. Roll call vote: Commissioner Bennett – aye; Commissioner Meyer – aye; Commissioner Miller – aye; Commissioner Doherty – aye, Commissioner Rodewald – aye. Motion passed 5 to 0.*

- c. Testing Process for Full-Time Commissioned Employees – The Board of Fire Commissioners discussed the different options on how to handle the testing process for full-time commissioned employees. Oral interview weight was discussed regarding if oral interviews need to be done by the Chief Officers or if this process could be combined with the oral interviews with the Board of Fire Commissioners. An agenda item will be added to the January Board of Fire Commissioners meeting to discuss further and vote.

- d. Revisions of the Rules of the Board of Fire Commissioners – The Board of Fire Commissioners and Attorney Jim Militello discussed the Rules of the Board of Fire Commissioners and changes that need to be made. An agenda item will be added to the January Board of Fire Commissioners meeting where Attorney Militello will update on which rules specifically need to be updated.

*Motion to change the word “shall” to “may” in the last sentence in the Rules on page 14 under 4.02 Acceptance of Appointment. The new sentence would read “An eligible candidate who refused a second offer of appointment or untimely requests a waiver may be stricken from the eligibility list.” – Commissioner Bennett. Second– Commissioner Rodewald. On a voice vote, all ayes. Motion passed 5 to 0.*

VII. Adjourn

*Motion to adjourn – Commissioner Bennett. Second – Commissioner Rodewald. On a voice vote, all ayes. Motion passed 5 to 0.*

The meeting adjourned at 10:28 a.m.

Respectfully Submitted,

  
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Robert J. Meyer, Secretary