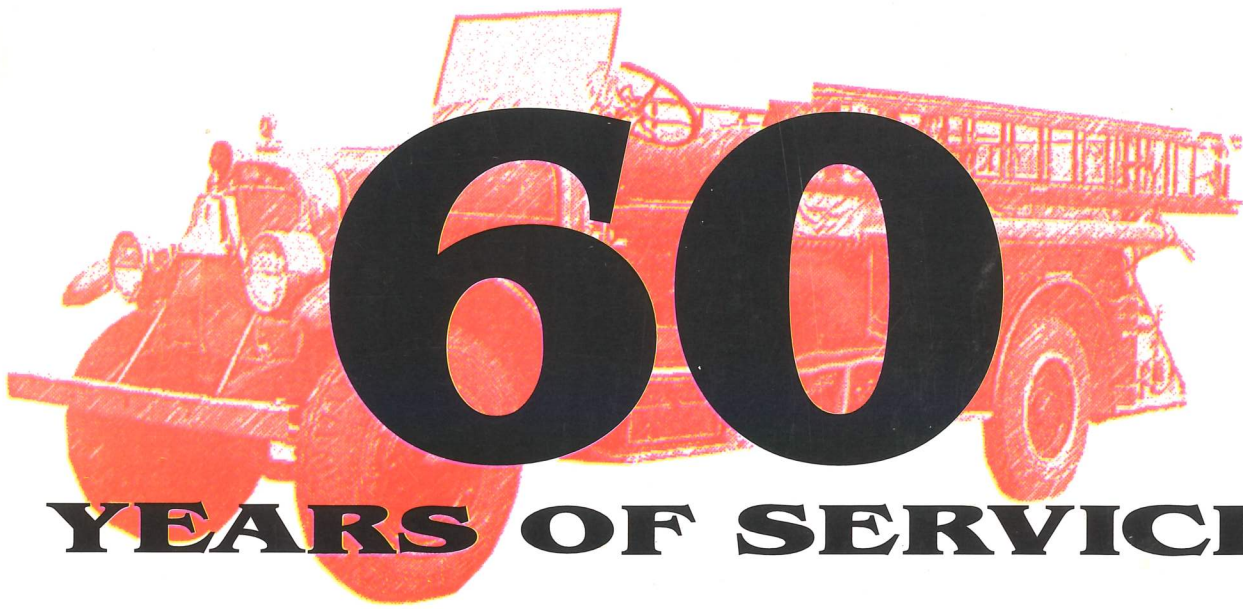


McHenry Township Fire Protection District

1999

ANNUAL REPORT



60

YEARS OF SERVICE

1939-1999

**DEDICATED TO PAST, CURRENT MEMBERS AND TRUSTEES
WHO SERVED MCHENRY TOWNSHIP FIRE PROTECTION
DISTRICT'S FIRST 60 YEARS**

DONALD A. MANZULLO

INTERNATIONAL RELATIONS
VICE CHAIRMAN—INTERNATIONAL
ECONOMIC POLICY AND TRADE
ASIA AND THE PACIFIC

SMALL BUSINESS
CHAIRMAN—TAX, FINANCE, AND EXPORTS

BANKING AND FINANCIAL SERVICES
CAPITAL MARKETS, SECURITIES
AND GOVERNMENT SPONSORED
ENTERPRISES

Congress of the United States
House of Representatives
Washington, DC 20515-1316

16TH DISTRICT, ILLINOIS
409 CANNON BUILDING
WASHINGTON, DC 20515
202/225-5676

DISTRICT OFFICES:
415 SOUTH MULFORD ROAD
ROCKFORD, IL 61108
815/394-1231

181 N. VIRGINIA AVENUE
CRYSTAL LAKE, IL 60014
815/356-9800

October 23, 1999

Chief Wayne Amore
McHenry Township Fire Protection District
3610 W. Elm Street
McHenry, Illinois 60050

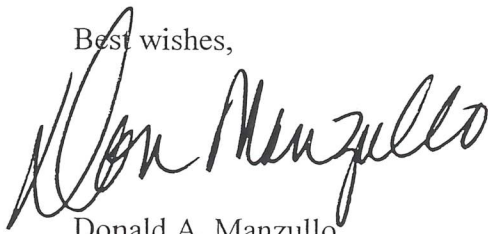
Dear Chief Amore:

If we could gather everyone who has been touched by the McHenry Township Fire Protection District over the last 60 years, we would have to move tonight's Firemen's Dance to Soldier Field. And we would still have people waiting to get in.

The point is, Wayne, that you, your predecessors and all the firefighters and paramedics who have served the fire district over the last 60 years have provided an invaluable service to tens of thousands of people in McHenry County. In many instances, you have given them the greatest gift of all — their lives.

As you celebrate tonight, I wanted to express my gratitude and congratulations on your 60th anniversary. And above all else, enjoy yourselves. You have earned it.

Best wishes,



Donald A. Manzullo
Member of Congress

McHenry Township Fire Protection District

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McHenry Township Fire Protection District

Introduction



The McHenry Township Fire Protection District proudly presents its 1999 Annual Report:

M	MEMBERS
T	TRUSTEES
F	FRIENDS FOREVER
P	PEOPLE WE PROTECT
D	DEDICATION AND DUTY

Our successes are achieved by the dedication and commitment of the Trustees, Officers and Members of our Department.

McHenry Township Fire Protection District

HISTORY

In 1939, the McHenry Township Fire Protection District was formed as a taxing body. Until this point, all fire protection was provided by the City of McHenry, which donated its only fire engine to this new District.

All vehicles originally were housed at City Hall until 1955, when a referendum was approved to build the Fire District's first building on Elm Street in McHenry. This building housed Company 1 until 1987 when it was razed. The current building was dedicated in June 1988 which serves today as the headquarters station and district office.

In 1954, Company 2 was organized in Johnsburg. In 1963, the original Johnsburg fire station was built and, in 1990, a new and expanded facility was completed. Late in 1999, construction began to complete sleeping quarters.

In 1971, a third station was built in Lakemoor. Additional property was purchased and the original building was razed. A new, modified facility was built in 1994 on the same site, for Company 3 to provide service for residents in eastern McHenry County.

The McHenry Area Rescue Squad merged with the Fire District in 1983, followed in 1990 by the merger of the Johnsburg Rescue Squad.

Other historical facts include the inception of the Paid On Premise (P.O.P.) program on June 1, 1986, with 26 personnel participating at the outset. After several months of preparation, an additional P.O.P. program began February 1, 1997, at Station 2. On January 1, 1998, additional 12-hour crews were instituted at night at Station 1, providing immediate response, 24-hour ambulance service for the first time in the District's history.

In 1987, Steve Laing was appointed as a part-time Code Enforcement Officer in the Fire District. On July 1, 1996, Steve was appointed Assistant Chief and became the District's first full-time employee.

The Fire District has had six Fire Chiefs in its brief history. Gus Freund served as Chief from 1939-1949; Harold "Red" Hobbs was Chief from 1949-1960; Ed Justen served from 1960-1969; Glenn Peterson from 1969-1986 and Chris Bennett from 1986 to 1998. Wayne Amore was appointed Chief of the District on May 7, 1998. Chief Amore began his career with the McHenry Township Fire Protection District on October 9, 1972. He has held every rank in the District prior to his appointment as Chief.

The McHenry Township Fire Protection District still is funded as a taxing body and the responsibility for overseeing policies, procedures and financial issues is handled by a board of five County appointed Trustees.

Presently, the three fire stations in the District provide service to an area of approximately 56 square miles and a population of approximately 48,000 residents. Included within this 56-square-mile coverage area is most of the McHenry Township and portions of Nunda Township and the Municipalities of Bull Valley, City of McHenry, Holiday Hills, Johnsburg, Lakemoor, McCullom Lake, Ringwood and portions of unincorporated McHenry County.

The Fire District operates 27 pieces of equipment that includes engines, squads, a tanker, an aerial platform truck, two boats, five ambulances and light specialty vehicles. At present, the Fire District has 141 volunteers.

In 1996, a total of 2,715 calls, an average of 7 per day, were answered by the volunteers. In some cases, this is double the number of calls that are responded to by similar departments in terms of size, geographic coverage and population. Fire House Magazine, a national publication that conducts an annual run survey, once again, has named the McHenry Township Fire Protection District as the busiest all-volunteer fire departments in the United States.

Today's firefighters, although better equipped and educated, still face the same dangers as the firefighters of the past. Even though the fire service is keeping up-to-date on today's progressive advancements, it appears there will always be a need for firefighters as long as people and flammable substances exist. The McHenry Township Fire Protection District will continue to meet this challenge to provide the community with the best fire and life-safety protection available.

McHenry Township Fire Protection District

1999 CHIEF'S ANNUAL REPORT

Wayne R. Amore, Chief

The year 1999 was exciting year for our District. For the first time in the history we went over 3,000 calls for a year. We finished the year with 3063 calls. This represents a 3.83% increase over 2948 calls in 1998. This District continues to respond to these calls utilizing part-time employees. Under this structure the taxpayers of our District a realizing a substantial savings in there Fire/Ambulance tax rate.

Early in 1999 I was afforded the opportunity, by the Trustees of the District, to present this administration "Vision of the Future." This document is our road map for this district for the next five years. In this presentation several topics were discussed. The main thrust of this presentation was to show the District Trustees a plan on how we can meet the demands of the increase calls, training requirements and accomplish those demands within the fiscal constraints with the part-time employee staffing which we have always used. I am happy to report that this document was accepted and during 1999 we have met the several of the objectives. Additional, plans for implementing year 2000 goals are underway.

During this year we employed our first Part-time Training Office. In September Asst. Chief Dave Karls accepted this position and is responsible for the entire training division. With 140 members, each mandated to attain minimum educational requirements someone needed to monitor that activity. At this time Asst. Chief Karls is working 24 hours per week.

In an effort to better manage the District four new Lieutenant positions were created and filled by members who had previously tested for that position. With these new positions the span of control to an eight to one ratio. These new Officers participate in our Duty Officer Program which staffs' one officer on duty at all times.

The Insurance Service Office (ISO) tested our department in the fall of the year. This is a very comprehensive test of the entire workings of the District from a fire suppression and response aspect. ISO ratings are used by insurance companies to set premium rates. The lower the ISO rating of a Fire Department the less expensive property insurance is. Our District has a current rating of six. We hope to reduce this rate as of the results of this test thus our taxpayers may see a reduction in insurance premiums.

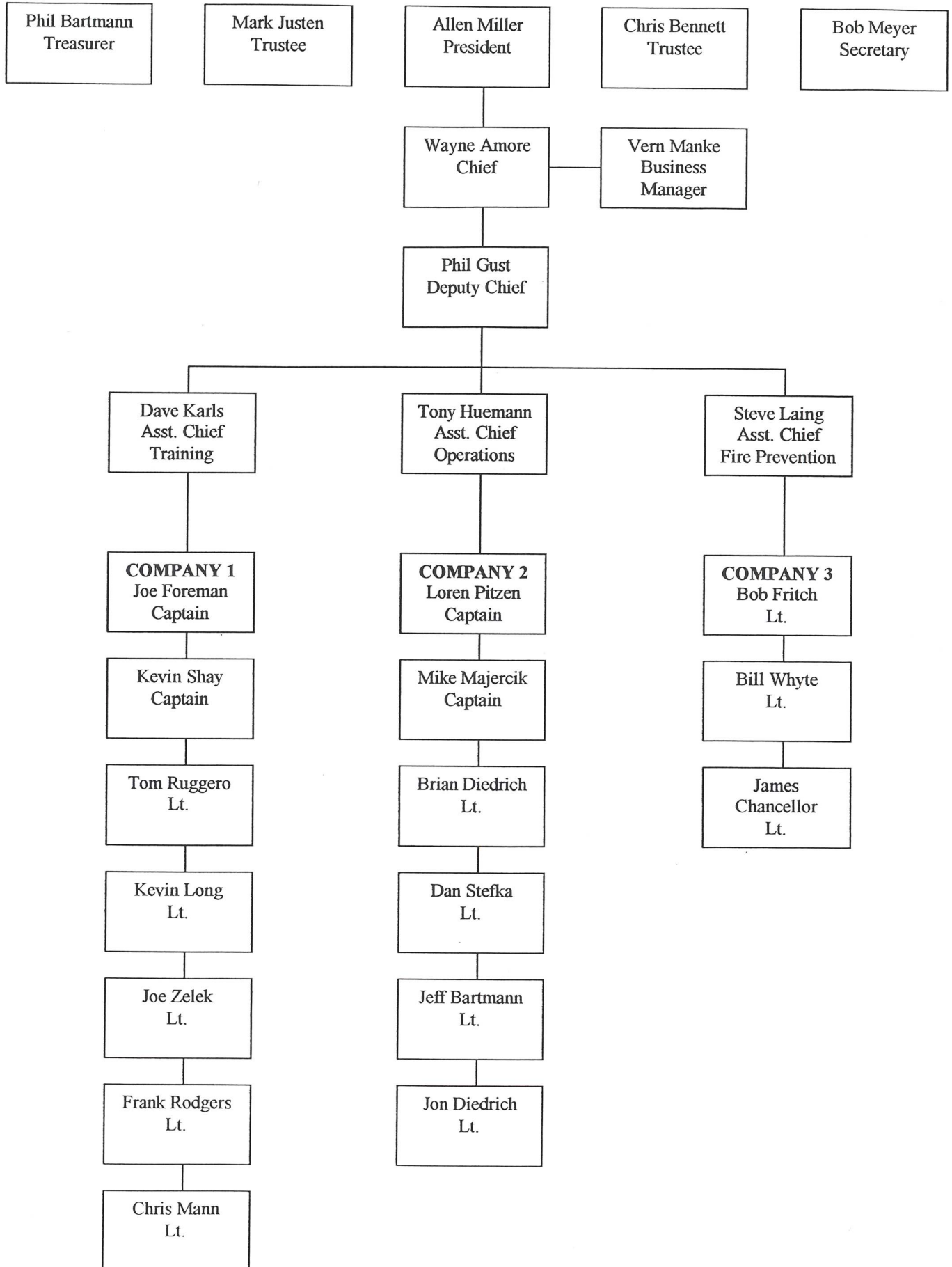
On October 23rd we celebrated the 60th Anniversary of the Fire District. The early evening was designed to allow former and current members a chance to reflect on the individual contributions each of them may have given to this District during it's first 60 years. Many picture and memorabilia of the department were displayed. The public was invited later in the evening to help celebrate with us. As a result of the efforts surrounding 60th Anniversary party \$2,300.00 was raised and will be used for scholarships at McHenry County College for further education in FIRE/EMS of students of our Fire District.

The district continued to teach CPR to our members as well as the general public. During 1999 our CPR instructors presented 47 classes to 1,067 people in our district. Fire Prevention programs are also an area where our members interact with the community. We conduct tours of the stations, host Open House and take our Equipment to schools throughout the District. Education of the public in Fire Safety and CPR can only help make our District a better place to live.

Our vehicle replacement program went into effect this year and we purchased two new Advance Life Support Ambulances. In addition, two staff vehicles were replaced. One assigned to the Shift Commander and the other assigned to the Fire Prevention Bureau.

We did take steps during the year to help ease the ever-growing traffic problem we experience on our streets. During the year 14 traffic lights we equipped with traffic control pre-emption devices. Emitting devices were installed on all vehicles that will trip the traffic lights to allow the emergency vehicles a green light in the direction they are going. We have experienced a great relief in traffic congestion as we approach these intersections. It our goal to have every traffic control device in the district equipped with these devices.

Administration



MEMBERS OF COMPANY 1

Captain	Joe Foreman
Captain	Kevin Shay
Lieutenant	Kevin Long
Lieutenant	Chris Mann
Lieutenant	Frank Rodgers Jr.
Lieutenant	Tom Ruggero
Lieutenant	Joe Zelek

Mark Amore	Steven Hill	Michael Reiken
James Amos	Robert Hodges	William Rzeszutko
Jennifer Bazan	Jeff Huemann	Ronald Schaefer
Jerome Beres	Ronald Krumsee	Thomas Sluga
John Birk	John Kuhl	Chris Smith
Kimberly Boncoskey	Kevin Kutz	Dennis Smith
David Borst	Brent Lane	Elizabeth Spencer
James Bove III	Ed Malenius	Phillip Szyjka
Patricia Burger	Aimee Mann	Allen Thennes
Timothy Butler	Christopher Mann II	Connie Thennes
Edward Curry	John McCaulley	Bryan Thome
Mitchell Czech	Thomas Michelsen	Randy Trost
Carolyn Davis	William Milbratz Jr.	Thomas Uttich
Mark Diedrich	Christopher Mulvihill	Scott White
Leora Foreman	Joseph Nootens	Matthew Yegge Jr.
Kathleen Freund	Lydia Nootens	Sara Zelek
Michael Gierut	William Oeffling	Robert Zujewski
Frank Graham	Anthony Oliver	
Ryan Harding	Paul Polep	
David Harwood	Michael Reid	

MEMBERS OF COMPANY 2

	Captain	Mike Majercik	
	Captain	Loren Pitzen	
	Lieutenant	Jeff Bartmann	
	Lieutenant	Brian Diedrich	
	Lieutenant	Jon Diedrich	
	Lieutenant	Dan Stefka	
William Betke			William Nethaway
Mark Buchanan			Roger Oland
William Comstock			Daniel Olenick
Bryan DeBaets			David Peterson
Peter Diedrich			Wileen Peterson
Daniel DiPerna			Phillip Ried
Daniel Gallagher			Rudy Rivera
William Hintz			Alan Robel
James Hopp			Judith Robel
Dave Huemann			Gus Schmid
Joseph Huemann			Jonn Scott
Thomas Huemann			Gregory Sobiesk
Frederick Hult			Damon St. Clair
Bret Kehl			Diana St. Clair
Pat King			Jo Dee Stangenes
John Kirk			Guy Stedman Jr.
Joseph Kreuger			Robert Stermer Jr.
Timothy Manning			Dennis Storlie
Louis Matthiesen			Joel Taylor
Carlos Medina III			David Thoren
Joseph Monestero			John Wilkinson

Jennifer Winkler

McHenry Township Fire Protection District

MEMBERS OF COMPANY 3

Lieutenant James Chancellor

Lieutenant Robert Fritch

Lieutenant William Whyte

William Baehne

David Freeman

Nancy Fritch

Richard Gengler

Steve Gould

Kathleen Kempster

Michael Kempster

Bill King

Kevin Knutilla

Teri Odarczenko

Frank Oswald

Dawn Potter

Jay Rasmussen

Guy Smale

Michael Wieronski

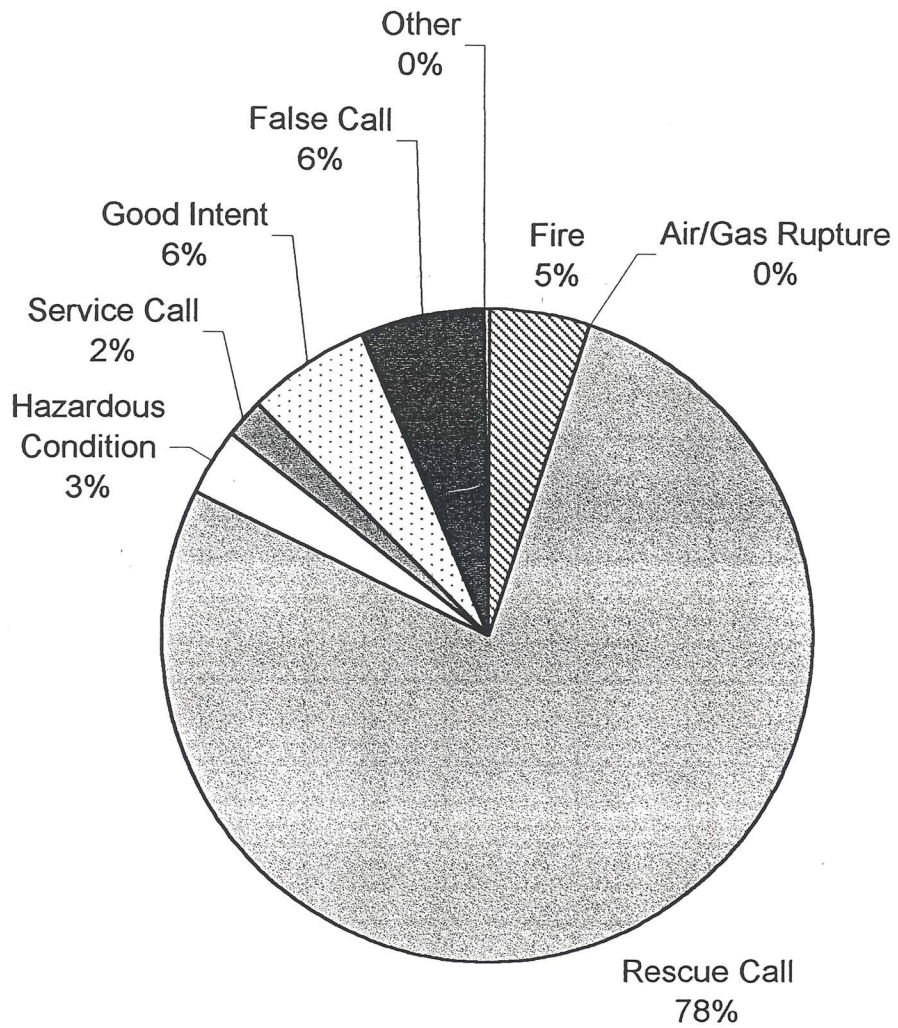
Michael Young

McHenry Township Fire Protection District

1999 EQUIPMENT AND VEHICLES

1200	1999	Chevrolet Tahoe	Shift Commander
1202	1996	Jeep Cherokee	Fire Chief
1208	1990	Pierce	Engine
1209	1979	Mack	Engine
1210	1995	Pierce	Engine
1211	1992	Pierce	Squad
1212	1984	Pierce	Aerial Ladder Tower
1221	1995	Pierce	Engine
1222	1992	Pierce	Engine
1223	1986	International	Tanker
1224	1996	Pierce	Squad
1234	1997	Pierce	Engine
1235	1979	Mack	Engine
1254	1999	Ford	Ambulance
1255	1995	Ford	Ambulance
1256	1997	Ford	Ambulance
1257	1999	Ford	Ambulance
1258	1996	Ford	Ambulance
1271	1991	Dodge	Grass Fire Truck
1272	1989	Dodge	Grass Fire Truck
1280	1984	Hurricane	Dive Boat
1281	1978	Ford	Dive/Water Rescue Truck
1284	1995	Chevrolet	Utility Pickup Truck
1286	1989	Chevrolet	Fire Officer Vehicle
1287	1974	Chevrolet	Utility Pickup Truck
1288	1993	Chevrolet	Fire Officer Vehicle
1289	1999	Chevrolet Tahoe	Fire Prevention Bureau

Call Breakdown 1999

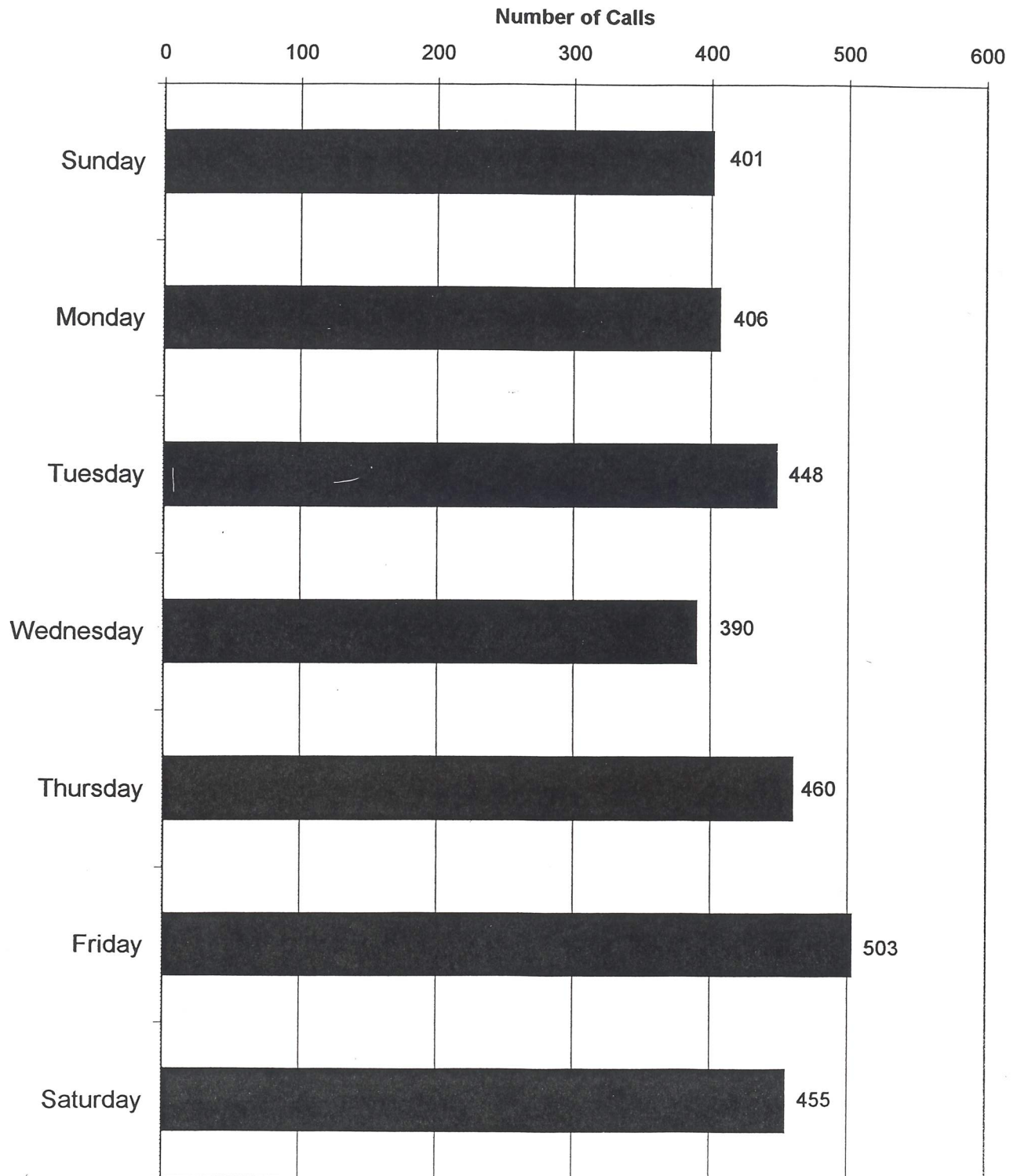


1999 GRID

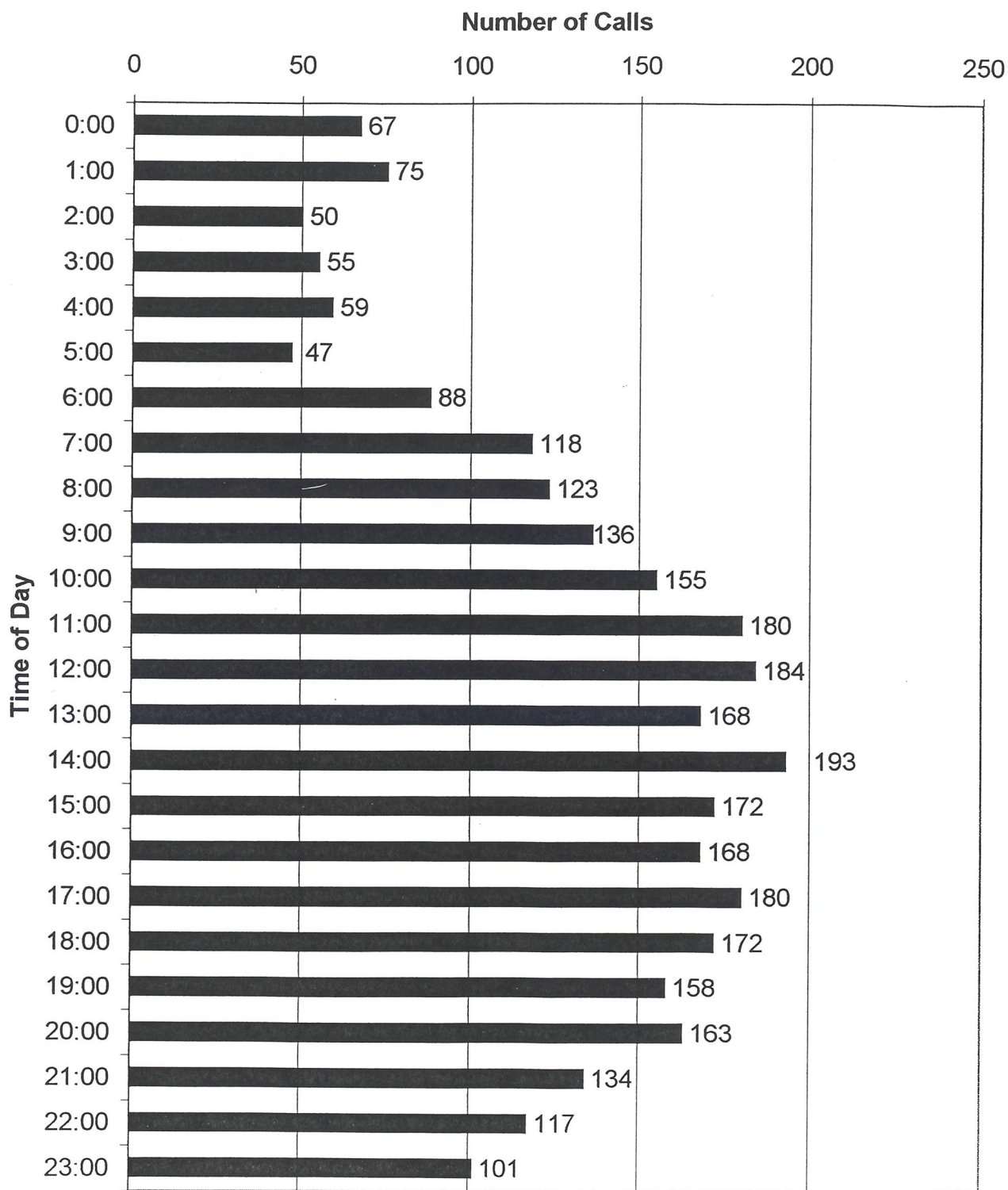
3,063 CALLS

	8	7	6	5	4	3	2	1	
G	4	0	7	8	6	12	26	94	G
H	1	1	16	14	9	16	126	24	H
I	0	2	8	0	34	63	84	13	I
J	1	10	67	54	37	41	23	22	J
K	5	21	103	252	372	52	18	7	K
L	8	6	104	239	279	50	35	94	L
M	9	4	44	85	83	33	2	47	M
N	4	4	9	55	30	23	9	7	N
O	0	1	0	1	1	1	33	19	O
P	0	0	0	0	0	0	0	0	P
	8	7	6	5	4	3	2	1	

Calls by Day of Week

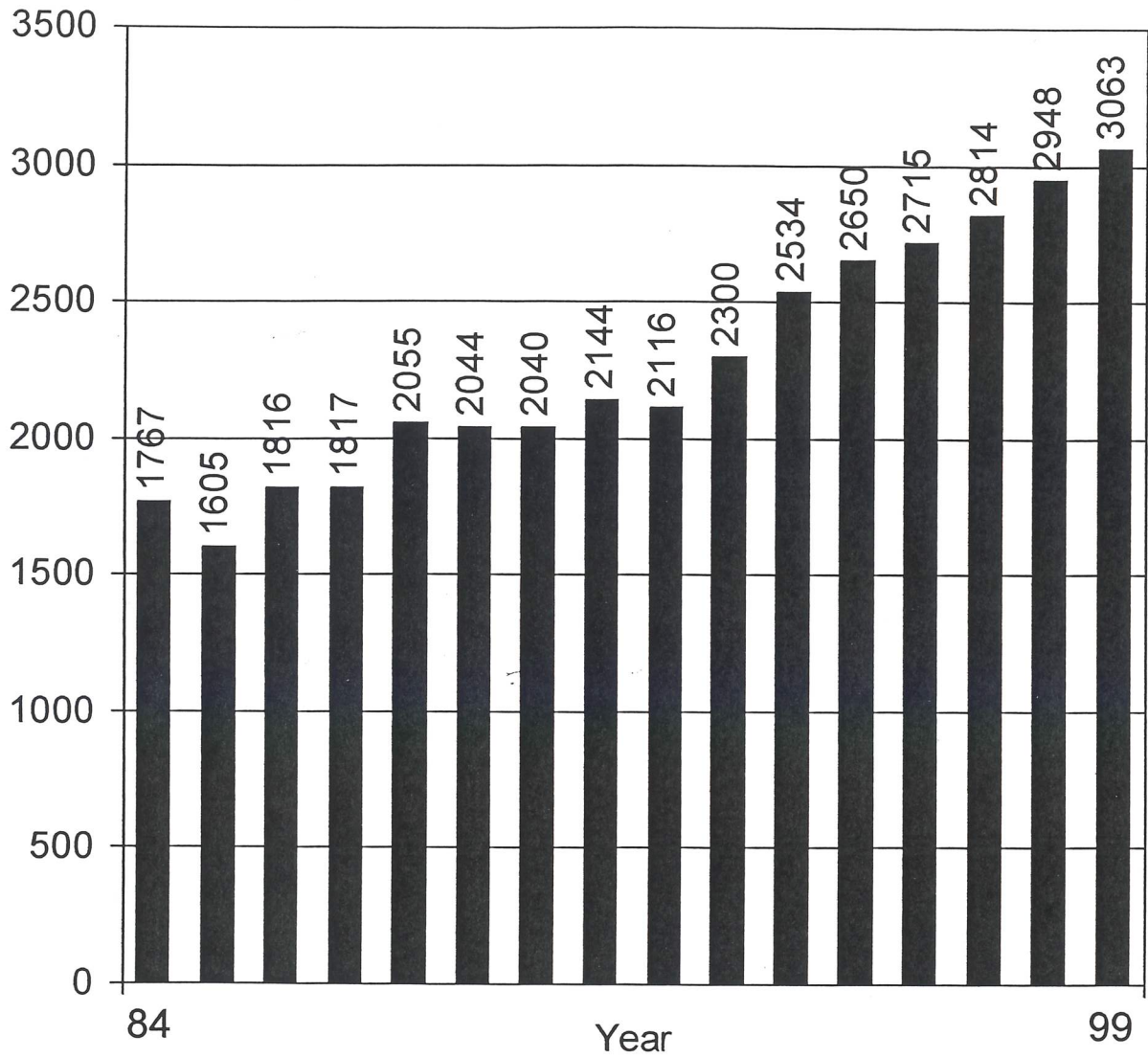


Alarm Time Analysis

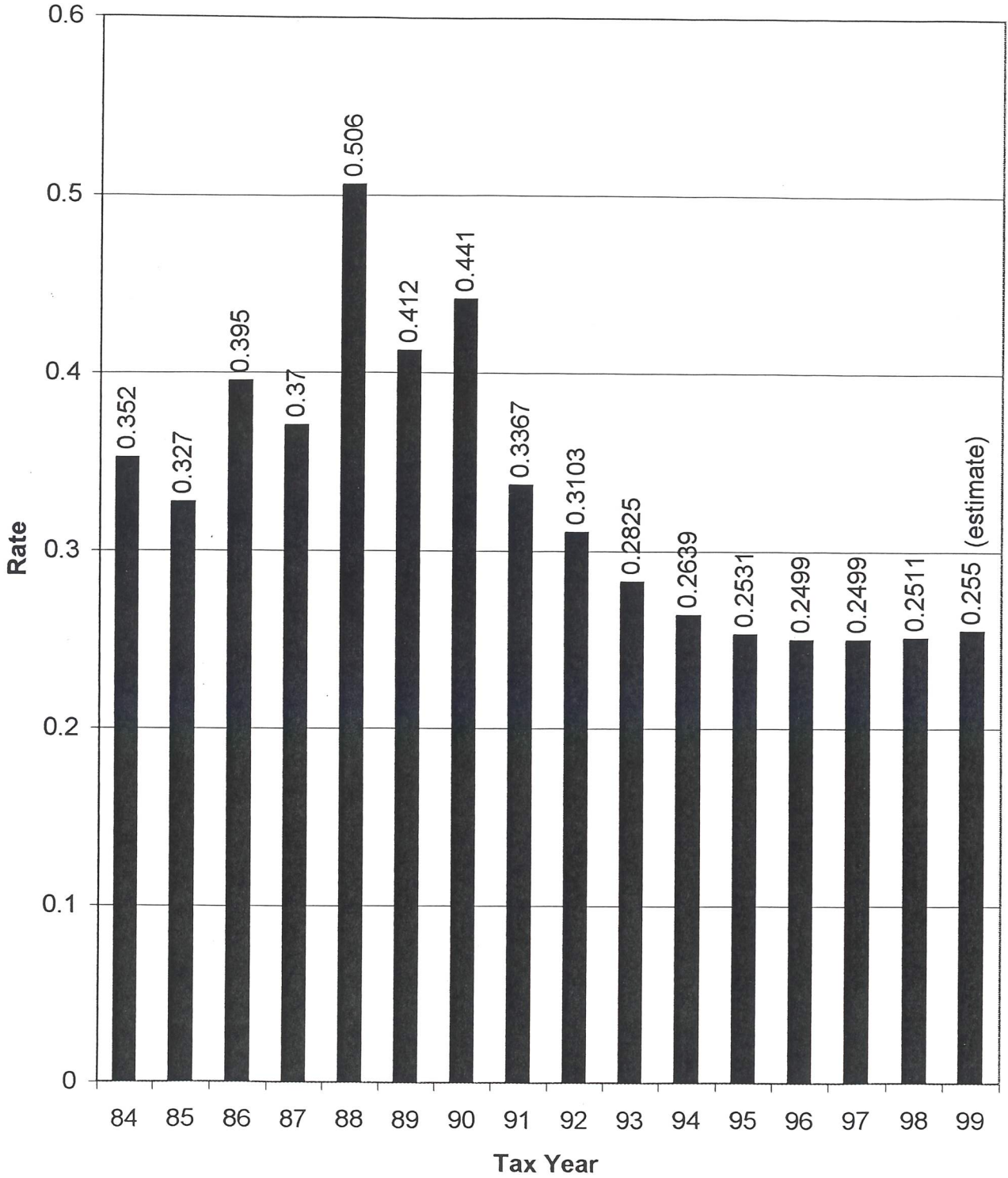


Fire/Rescue Calls

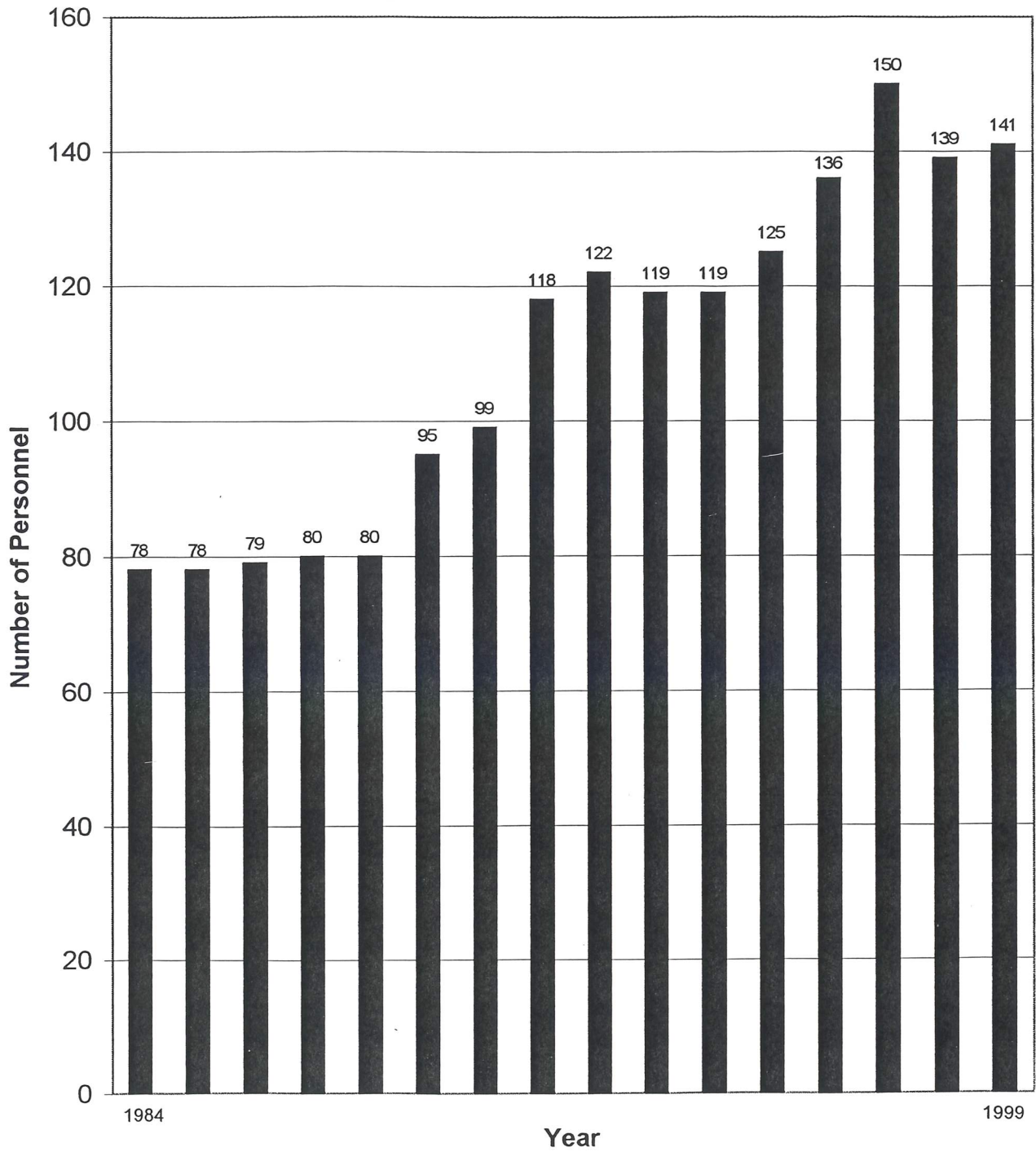
1984-1999



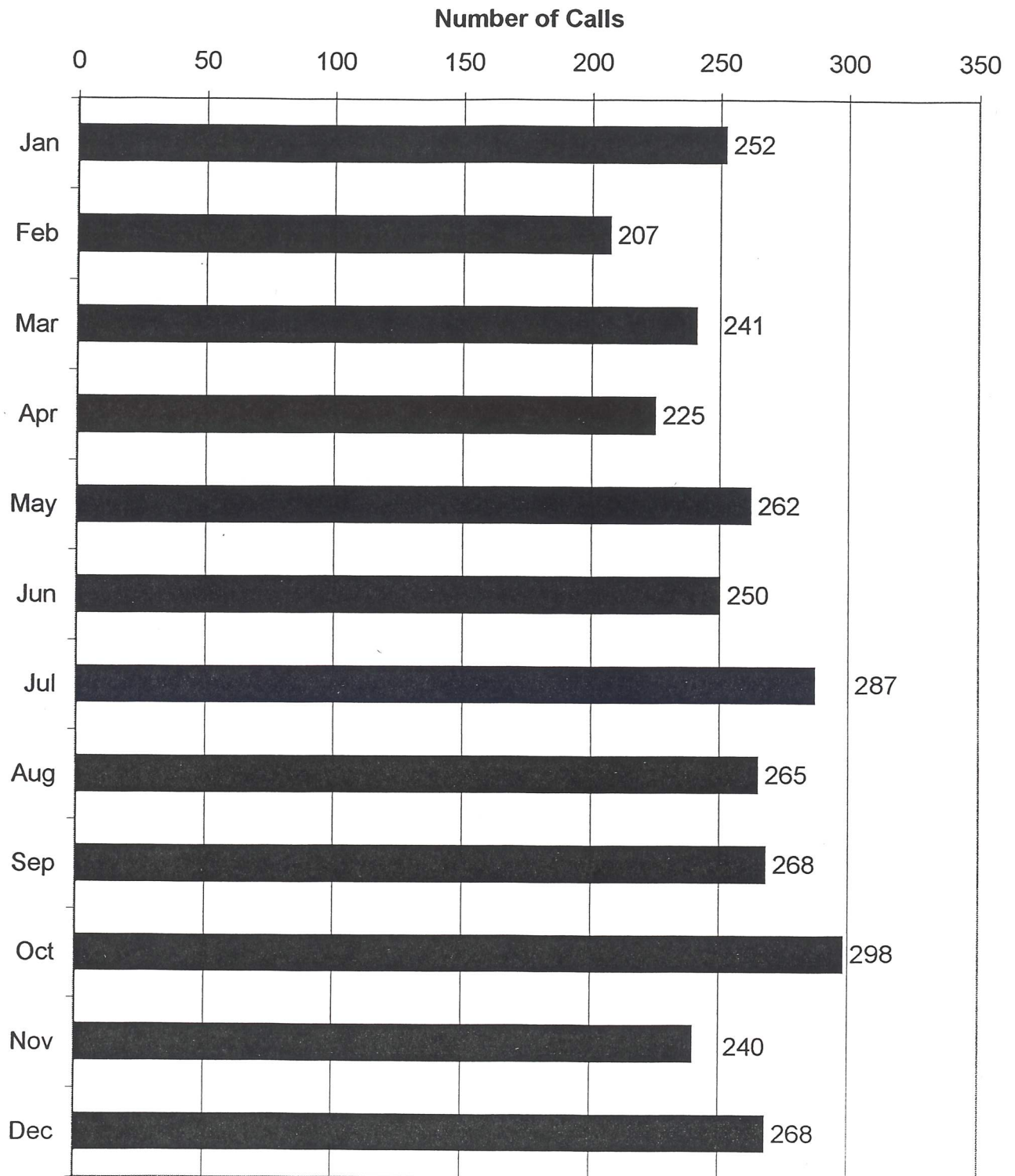
Tax Rate 1984-1999



Personnel 1984-1999



Calls by Month



MCHENRY TOWNSHIP FIRE PROTECTION DISTRICT

1999 ACCOMPLISHMENTS

- Responded to 3063 Calls
- Remodeled Station One Bunkroom
- Installed 14 traffic light pre-emption devices
- Replaced two Staff vehicles
- Replaced two ambulances
- Created and appointed four new Lieutenants positions
- Purchased 20 pagers and four portable radio's
- Approved non-sworn Personnel Manual
- Appointed part-time Training Officer
- Appointed new Asst. Chief
- Accepted 15 new members to department
- Replace breathing bottles
- Celebrated 60th Anniversary of District
- Re-established part-time Public Education Coordinator
- Completed ISO test
- Adopted School Bus Policy with School Districts
- Established Internet access
- Signed Auto-Aid Agreement with Woodstock Fire/Rescue
- Adopted Investment Policy

McHenry Township Fire Protection District

1999 EMERGENCY MEDICAL SERVICES AND PERSONNEL REPORT

Phil Gust
Deputy Chief

As with all areas of the Fire District this last year, EMS and Personnel have been very active. My duties in overseeing EMS operations have been very demanding due to our increase in calls and the number of EMT's and Paramedics that must recertify each year.

The Fire District remains fortunate in that many of our personnel continue to volunteer for advanced education opportunities, such as Paramedic certification. We currently have five personnel in Paramedic class since August of 1999 who will become certified by August of this year. We also had the good fortune of gaining four new Paramedics in our recruit group for 1999. There were also three other members that became certified Paramedics in 1999.

This brings our roster of active Paramedics to 60 out of 134 total active members. With the exception of 8 members that were "grandfathered" when the rules changed in 1984, all other members are at least EMT-B's. These are very good percentages for a part-time/paid-on-call department.

Recruitment and retention of new members remains a challenge. Of the 14 new members we put on the roster in 1999, we still have 13. Unfortunately, we lost a number of members in 1999 due to inactivity, relocation, job changes, etc. This accounts for the low number of active members we currently have. It is our hope that we will again have a large number of interested candidates this year when we conduct our agility test and review process. It is essential to maintain our roster with members who actively participate in all aspects of our Fire District, especially the P.O.P. program.

As part of my day-to-day responsibilities, keeping the P.O.P. schedule filled with adequate personnel will continue to be a challenge this year. With the advent of 24 hour P.O.P. coverage at Station #2 starting May 1, 2000, the number of hours personnel will be required to work on P.O.P. will increase dramatically. It is the goal of the Fire District administration to only use our personnel to fill the P.O.P. schedule.

McHenry Township Fire Protection District

1999 FIRE PREVENTION REPORT

**Assistant Chief Steve Laing
Fire Prevention Officer**

The Fire Prevention Bureau is responsible for three divisions.

1. Fire Inspection Division
2. Fire Investigation Division
3. Public Education Division

These three areas were busy and very active in 1999.

While directing the three above divisions, my involvement remains steady in communicating, and having meetings with Building and Zoning Departments.

Growth has not lessened, plan reviews for all new buildings continue, with my personal goal to have all code requirements met, and most of all, strive to have all buildings built as safe as possible for us.

One of the major buildings we will see in year 2000, will be the 90 plus unit senior citizen complex at Bull Valley Road and Green Street. This facility will obviously place continued activity in our EMS calls.

FIRE INSPECTION DIVISION

Fire Inspector Frank Graham, Mike Young and Tony Oliver continue to represent the Department in a professional manner. During their inspection/reinspection duties, the Inspectors are diligent in correcting fire hazards.

They also have specialty areas of responsibilities such as alarm tests, sprinkler tests, and follow-up investigations as needed.

A major annual accomplishment is the testing of all alarm systems and inspection of all schools within the Township. This is always done in the fall.

It is difficult to complete an inspection cycle due to our business growth, scheduling, etc., however, the Inspectors are visible and active in the Community, minimizing fire potential.

FIRE INVESTIGATION TEAM

The F.I. Team currently has 18 members.

In 1999, the F.I. Team completed twenty investigations, which is less than in 1998. That is good, however, we will strive to improve our record keeping data re fire loss dollar amounts.

Several reports are included in our NIFRS reporting system. We shall be upgrading dollar losses on a regular basis.

One major important statistic that would be better than good, is to show property amounts saved, where we show estimated losses.

Every year, the F.I. Team members that are active, show experience and professionalism in their scene examinations, interviews, and reports. The Team concept is, and must be stressed.

We will be adding members to the F.I. Team in the near future.

Our goal is to have all F.I. Team members involved equally in order to establish and maintain skills. A memo re the F.I. Team will be posted in the near future.

PUBLIC EDUCATION DIVISION

Jim Bove has been appointed as the Public Education Coordinator.

Jim understands the importance of Public Education and is dedicated to get the message out to our school children, conducting tours, etc.

Several of our Department members have come forth in signing up for tours, as well as many programs. It is appreciated.

Public Education is so very vital in our Community. Only all of our efforts can make this work. How can educating our citizens about fire and life safety, not be of concern to us all?

Become involved in Public Education and you will soon learn what gratitude and self-satisfaction is!

The year 2000 will once again feature Operation Prom Night. West Campus, in May, will be the time. Planning stages have commenced. You will be informed soon for commitment. This is an excellent motivator for students, to witness the results of drinking and driving.

The Trustees have approved the concept of a Stay Alive House (trailer). Money and justification will decide this Public Education "tool".

New programs will be initiated in year 2000.

We must educate our "customers" about fire and life safety. We can make a difference!

McHenry Township Fire Protection District

1999 TRAINING DIVISION REPORT

Assistant Chief David N. Karls
Training Officer

The members of the McHenry Township Fire Protection District need to be congratulated for all the hours they spent participating in the training activities that were conducted during the year 1999. The training activities began on a normal pace and ended on a more rapid pace due to the extra training activities that were conducted. We were able to have some generous people in town donate some structures that needed to be burned down. These structures were used for live burn training and many different types of activities were conducted to help all of our members gain experience with fighting structure fires. Some of the types of training's at these structures were basement fires, garage fires and incident command response procedures for Officers.

As in the past years, the District Officers developed the training schedule with help from the other Officers. We have put together the schedule based on all the requirements that are mandated for us to complete and added many other topics that all personnel need to train on to be active in the Fire/Rescue service. Some of these training's are Hazardous Materials procedures, Fire Apparatus Engineering, Confined Space/Trench Rescues, Auto Extrication, and Mass Casualty Incidents.

All personnel in the Fire District attend training on Monday nights. The majority of these trainings are video taped for those personnel who are unable to attend due to work schedules, schooling and personal commitments. This allows them to make up these trainings so everyone is qualified on the same level to meet our needs.

Many of the personnel attend outside classes and seminars that are not required but are paid for by the Fire District. Some of these classes or seminars are Fire Apparatus Engineer class, Fire Officer I and II classes, and EMS seminars. This gives us an opportunity to have members keep up on the changing trends in the Fire service and increase their knowledge to help our department have highly educated personnel.

One of the new concepts that we implemented this year was Team Training. Assistant Chief Huemann developed lesson plans for each training subject and then had the Company Officers schedule and conduct these training's for every one of their team members. The lessons that were taught are:

1. Vehicle and Tool Familiarization
2. Pulling and repackaging preconnect hose lines
3. Drill tower evolutions at the McHenry County College tower
4. Ventilation simulator
5. Review hose loads including standpipe packs
6. Review all monitoring devices

This concept seemed to work out very well and will be implemented again in the year 2000 with new topics to teach. This allows the Company Officers to have more control with the team members and give better hands on training that will increase performance.

The Fire District has several specialty teams that were developed in the past and requires a commitment of each member that participates to train over and above all other activities that are required. These teams are Dive/Rescue Team, Confined Space/Trench Rescue Team, Vertical/High Rise Rescue Team and Fire Investigation Team. The Officers and members involved in each team mentioned should be commended because of all the extra hours of training that are needed to be done to keep themselves qualified.

This year the Insurance Service Organization (I.S.O.) representative was here to evaluate our Fire District. Some of the training items that were requested by I.S.O. were the training attendance records of each member, Firefighter II certificates for each member who has been on in the past 5 years, and our training schedule and lesson plans of each training conducted in the last year. Due to the work and commitment of Assistant Chief Huemann and Firefighter/Inspector Tony Oliver, this information was provided with no problems.

Some of the training activities in 1999 were not accomplished due to other items such as the structural burn downs that became available to us. We will implement these trainings into the year 2000 schedule. Some of these trainings were Defensive Driving class for all personnel, Large Diameter Hose drill, and Mass Casualty/Triage drill.

The year 2000 will bring us many changes. We anticipate continuing on a steady pace with calls and training activities. Some new programs will be implemented this year for all personnel. We would like to conduct a Truck class for new members and a refresher class on the Truck for all other personnel. Some other programs we will be initiating are Firefighting III classes and a Daily Training schedule for all on duty personnel. This will help members become more efficient in Firefighting and E.M.S. activities.

On a personal note, I would like to thank the Board of Trustees and the Chief Officers for appointing me to the position of Assistant Chief/Training Officer. I would also like to thank Assistant Chief Huemann for his assistance in helping me get acquainted with the Training Division needs that he initiated in the past. His hard work and dedication have made my job much easier. I would also like to thank all the Officers and members that help conduct training. These personnel help make this Department one of the best in the area.

McHenry Township Fire Protection District

1999 OPERATIONS REPORT

Assistant Chief Anthony Huemann
Operations Officer

The McHenry Township Fire Protection District took a giant leap forward in 1999 by promoting Lieutenant Dave Karls to Assistant Chief/Training Officer. Assistant Chief Karls will spend many hours researching and developing lesson plans and providing quality-training sessions for all fire district personnel.

The promotion of Assistant Chief Karls to training officer allowed Chief Amore to move Assistant Chief Tony Huemann from training to operations. The operations officer will be responsible for providing consistent emergency fire and medical services throughout the entire district by updating and improving Sop's, policies and procedures and job descriptions. As the operations officer position is developed, many more responsibilities will be added.

An extremely large and important task that was addressed in 1999 and will continue to be addressed in the future is the addition of the computer aided dispatch system (CADS). The main advantage of CADS is that every address in the fire district will have an assigned emergency vehicle response. The CADS will allow dispatchers to assign emergency vehicles to a location based on predetermined assignments.

As mentioned, the efficiency of the CADS system is based on predetermined vehicle assignments. The assignments must be developed for every address in the district and than entered into the CADS computer. The concept of vehicle assignments is based on the location of the incident, type of incident and the vehicles available (not already assigned to an incident) to respond. The operations officer will be instrumental in the development of this response plan. The CADS will definitely improve service through consistency and efficiency to the entire district.

Operations will be responsible for updating the fire districts standard operating procedures. In 1998 the structure fire/two-in-two-out policy was developed to be implemented on all structure fires. In 1999 this procedure was used on every structure, assuring consistency and safety throughout the district. The policy states; the first arriving officer must walk around the building to try and determine the location of the fire within the building.

Two hand lines must be charged and properly placed before an interior attack can be attempted. The second charged hand line is used to protect the first charged hand line and its crew as advancement towards the interior fire is attempted. The second charged hand line must have at least two firefighters wearing self contained breathing apparatus ready to make entry and rescue the attack crew if needed. The second charged hand line acts as the two-out crew during interior fire fighting operations.

Also, as part of the structure fire/two-in-two-out policy when additional personnel are available, a rapid intervention team (RIT) is assigned to stand next to the Incident Commander or Operations Officer. The RIT team is responsible for the emergency rescue of personnel fighting the interior fire. This policy allows fire personnel to perform safely during structure fire operations when conditions are extremely dangerous and unpredictable.

Updating the fire district's structure fire policy and incorporating two-in-two-out has been beneficial in providing safe operations while fighting structure fires during 1999. Additional policies will be developed by the operations officer and members of the fire district and will be incorporated into our emergency response procedures.

The McHenry Township Fire Protection District is growing and changing every day. Chief Amore has assigned an operations officer to provide support to the changes occurring within the district. As the challenges continue to grow and become more complex, the operations officer will be given additional assignments and responsibilities.

Obviously, to meet the challenges of the fire district, the operations officer will need the cooperation and participation of all district members. Fortunately, the McHenry Township Fire Protection District has dedicated members who serve with pride and are willing to meet the challenges of an ever-changing fire service.

McHenry Township Fire Protection District

1999 BUSINESS MANAGER'S REPORT

Vern Manke
Business Manager

The following is a summary of activities and accomplishments for the past fiscal year relating to the Business Manager's function.

District Finances:

For the fiscal year, which ended April 30, 1999, cash receipts over cash expenditures were \$108,500.00 and the fund balance for the District's two operating funds was \$2,428,811.00

Again, interest income increased for fiscal year 1998-99. The total increase for the two operating funds amounted to \$30,713.00 over the previous year.

During this year, the Board of Trustees adopted a revised and updated investment policy, which complies with the new State requirements.

District Repairs and Maintenance:

The District has continued with the preventative maintenance contract for the heating and cooling systems at all the District facilities and this is working out very well.

Station Three has had a canopy installed over its main entrance door and also heat cables have been installed to alleviate ice buildup on the roof and gutters.

Station Two is being renovated to provide sleeping accommodations for a night crew. This is in keeping with the District's plan to add the second shift staffing at Station Two next fiscal year.

Stations one, two and three had their annual carpet and floor cleaning completed in October.

Miscellaneous Events:

The Board completed and adopted its personnel policies and Procedures for the District.

Starting in December 1999, the payroll system was changed whereby we are paying the members for their services on a monthly basis rather than every six months.

