

MCHENRY TOWNSHIP FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
3610 WEST ELM STREET, MCHENRY, IL 60050
THURSDAY, MAY 7, 2020 – 4:00 PM

I. Call to Order – Meeting was called to order at 4:13 pm.

II. Roll Call
Present: Trustee Bennett, Trustee Meyer, Trustee Miller.
Trustee Schaefer was absent.

III. Public Comment – None.

IV. Budget Presentation Fiscal Year 2020/2021

Chief Huemann turned the meeting over to Deputy Chief Horist and Deputy Chief Spraker. The presentation included a brief overview of the budget process including that the budget brought forward is balanced, conservative, based on a part-time workforce and maintains a reserve. The Board was reminded that the meeting was informational only and no action would be taken. Items discussed included:

- a) Revenue sources were reviewed. In summary, the total revenue is greater than the total operating budget by \$67,804 in the budget as presented.
- b) Capital projects discussed included a remodel of the upstairs at Station 1; remodel of parking lot at Station 1; Station 6 property improvements; Station 2 carpet replacement; and as a new item at Station 2, overhead door replacement. Total capital expenditures for building and property presented is \$1,800,800.
- c) Operations topics discussed and presented in the budget included a tornado siren; opticoms on Route 31; STARCOM radios; and one new item- turnout gear. Total for operations expenditures is \$619,900.
- d) Vehicle discussion included the carryover of two previously approved ambulances and new items included a replacement plow vehicle and the retrofitting of Engine 1247 to become E1241. The total expenditures presented for vehicles was \$482,650.
- e) Deputy Chief Spraker proposed to the Board that a special meeting be held the week of May 11, 2020 to discuss salaries and benefits. The Board agreed to meet at 4:00 pm on Thursday, May 14th. Additionally, DC Spraker previewed part-time personnel and full-time personnel merit raises. The Board requested a total dollar amount including benefits be brought forward at the next meeting for discussion about salaries. Operational expense discussion also included pay differentials for part time personnel. The pension contribution amount presented included an increase of 4.75% over the previous contribution amount with the final amount determined by the actuarial report. The six new career lieutenants are not included in the pension contribution amount. Salaries account for 18% of operating budget.
- f) Review of the approved budgets versus actual expenses from the past few years showed that the MTFPD operates consistently under budget. There was a review of the ambulance transport charges.
- g) The fund balance was reviewed.
- h) It was determined that salaries, benefits and ambulance transport charges will be discussed in depth at the meeting on Thursday, May 14th at 4 pm.

- i) Fire Commission meeting will convene at 3:50 p.m. on May 14th prior to the special board meeting to review the status of the career lieutenant hiring process. Packets were presented to each board member to review prior to the Fire Commission meeting.

V. Request to go to Closed Session - None

VI. Adjourn – *Motion to adjourn – Trustee Bennett. Second – Trustee Meyer at 4:56 p.m.*

Respectfully Submitted,



Robert J. Meyer
Secretary