

MCHENRY TOWNSHIP FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES  
SPECIAL MEETING MINUTES  
3610 W. ELM STREET, MCHENRY, ILLINOIS 60050  
THURSDAY, FEBRUARY 27, 2020

- I. Special Meeting was called to order at 4:30 p.m.
- II. Roll Call - *Trustee Meyer, Trustee Miller, Trustee Justen and Trustee Bennett were present. Trustee Schaefer was absent.*
- III. Public comment – none.
- IV. Discussion and Possible Action

- a. Discussion and Possible Action regarding Addendum to Contract Documents for North Parking Lot Reconfiguration at Station 1

Board President Miller asked MTFPD attorney Jim Militello to review the bunkroom and parking lot addendums to make sure there would be consistency between the bid documents and bid specifications and practices. Discussion included clarification that contractor will provide proof of insurance. Builders risk insurance was clarified that it is for coverage of the materials. It was discussed and agreed that attendance at pre-bid meeting was not mandatory.

*Motion to approve the addendums for the parking lot at Station 1 – Trustee Justen. Second – Trustee Meyer. Roll Call: Trustee Bennett – aye, Trustee Meyer – aye, Trustee Miller – aye, Trustee Justen – aye. Motion passed 4 to 0.*

- b. Discussion and Possible Action regarding Addendum to Contract Documents for Bunk Room and Bathroom

*Motion to approve the addendums for the bunkroom at Station 1 – Trustee Meyer. Second – Trustee Justen. Roll call: Trustee Bennett – aye, Trustee Meyer – aye, Trustee Miller – aye, Trustee Justen – aye. Motion passed 4 to 0.*

Attorney Militello will contact the architect, Studio 222, and notify of the approved addendums. The bids will be due in three weeks on March 16, 2020 and questions will be extended by one additional week.

- c. Chief Huemann presented an update on the career lieutenant testing process and the initial list results will be posted on February 28, 2020 and the list published will include all who scored 70% or above. The final eligibility list must be approved by the Fire Commission before it is posted. Trustee Justen will not be able to attend the April Fire Commission interviews of the top 10 candidates. It was confirmed that the Fire Commission interviews with the candidates will be held on April 23 and 24, 2020 beginning at 8 am at the Shah Center with each candidate having a 45 minute interview.

- V. Adjournment  
*Motion to adjourn – Trustee Bennett. Second – Trustee Miller. All ayes.* The meeting adjourned at 4:58 p.m.

Respectfully Submitted,

  
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Robert J. Meyer, Secretary